

Town of Moorcroft
Regular Meeting of the Council
Monday, June 26, 2017

Town Council Present: Mayor Pro Tem Paul Smoot, Councilmen Owen Mathews, Dick Claar, and Ben Glenn

Town Council Absent: Mayor Steve Sproul

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Chief Doug Lundborg, Public Works Director Cory Allison, Attorney Jim Peck, HDR Engineers Heath Turbiville and Nick VanWyhe

Mayor Pro Tem Paul Smoot called the meeting to order at 7:00 p.m. with the Pledge of Allegiance being said.

Guests:

Samantha Soesbe and her daughter Daisey requested to waive or to be allowed to have a reduced rate for vendor's permit for a lemonade stand one day during Jubilee. **Councilman Claar motioned to reduce the fee to \$10.00 for Daisey's lemonade stand and Councilman Mathews second. Motion carried 4/0.**

Consent Agenda:

Councilman Claar motioned to pull Bill List 3 and approve the remainder of the Consent Agenda and Councilman Mathews seconded. Motion carried 4/0. Councilman Mathews motioned to approve Bill List 3 and Councilman Smoot seconded the motion. Councilman Glenn abstained. Motion carried 3/0.

Clerk Schneider presented council with MOU from Prevention Management Organization to store the PMO toolkit at Town Hall for the use of Crook County residents. **Councilman Claar motioned to execute the MOU for the PMO and Councilman Mathews seconded. Motion carried 4/0.** Clerk Schneider updated the council on the progress of VCN installing the internet at the three locations as part of the agreement with VCN. Discussion was had on late fees.

The regular council meeting was temporarily paused at 7:35 p.m. for the **Public Hearing** for the Emergency Ordinance 6-2017 Budget Appropriation. Discussion was had. A comment was made to change a name on the Ordinance from Civic Center to Moorcroft Town Center. With no further comments or questions, **Councilman Claar motioned to approve the emergency Ordinance 8-2017, ordinance appropriating money for the 12 month period beginning July 1, 2017 and ending June 30, 2017 and Mayor Pro Tem seconded. Motion carried 4/0.**

Clerk Schneider read the Amendments to the 2016-17 budget.

- 1. Amending the amount budgeted for Aerated Lagoon from \$305,000 to \$350,00**

2. Amending line item 1045540 from General Fund to Moorcroft Town Center line item 1079250

3. Amending to accept the 2nd hour of the direct distribution of \$56,040 to line item 1053650

Councilman Claar motioned to approve the Amendments to the 2016-17 budget and Councilman Glenn seconded. Motion carried 4/0. Public hearing ended at 8:00 p.m. Regular council meeting reconvened at 8:00.

Clerk Schneider stated Deere Haven would like to cater at the Ranch Rodeo on July 7th. It is outside of the Town's limits, but they are required to get permission from the Council since the Town has the license. Councilman Glenn motioned to approve and Councilman Glenn seconded. Motion carried 4/0. Councilman Mathews motioned to approve the IT Contract with Tom Mills, aka Omega Computer, for 17/18 fiscal year and Councilman Claar seconded. Motion carried 4/0. Discussion was had hiring a part time flexible for the Clerk's office. Councilman Claar motioned to advertise for a part time flexible non-benefited position, as needed up to 16 hours per week, at \$12.00 per hour and Councilman Smoot seconded. Motion carried 4/0.

Chief Lundborg discussed purchasing the new police vehicle and the bid process. Councilman Claar motioned to publish the bid for the new police vehicle and Councilman Glenn seconded. Motion carried 4/0. He stated he has coverage for Jubilee.

Nancy Feehan gave the rec board report. Starfish will be closed Jubilee weekend.

Heath Turbiville he has been working with Cory on the EPA report. Discussion was had on the obtaining the permit needed for the sprinkler system at Texas Trails park. Cory will working on getting the permit. Councilman Claar stated he would like to have the section taken out of the curb stop to be able to turn the water on to water the trees on Big Horn Avenue and to look at the wheel chair ramp at the MTC by Bearlodge. Cory stated Glenn Construction may be able to do it when the do the belly pans.

PW Allison reported the MTC gym floor has been finished. He discussed having a full time position being changed to 2 part time positions for efficiency and budgetary reasons. Councilman Mathews motioned to go into Executive Session at 9:00 p.m. to further discuss and Councilman Smoot seconded. Motion carried 4/0.

Regular Council meeting reconvened at 9:34 p.m.

Councilman Smoot discussed the operational efficiency at the Moorcroft Landfill. Councilman Claar motioned to take the last full time position hourly position hired in the Public Work Department and make the landfill position two part time non-benefited positions and Councilman Mathews seconded. Motion carried 4/0. PW Allison stated it would be 20 hours for loader operator and 30-32 hours for the shack.

No fire report. Nine EMT's passed the class. Councilman Mathews discussed the level changing due to adding paramedics to the Moorcroft Ambulance department.

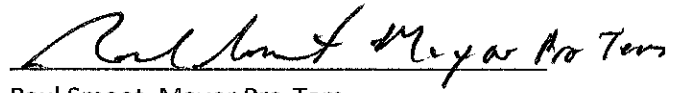
Jim Peck stated he has made a few minor changes to the MTC School lease for CCSD. **Councilman Claar motioned to accept the lease with the changes and Councilman Mathews seconded. Motion carried 4/0.** He discussed the two big changes in the new liquor laws. Clerk Schneider will contact the bar owners to invite them to attend a workshop at 6:30 pm on July 10th.

Old Business: None

New Business:

Council was given a copy of the updated handbook to review. **Councilman Mathews motioned to adopt operate under this updated handbook since there is not anything in place and have Attorney Peck review and Councilman Claar seconded. Motion carried 4/0.**

With no further business, meeting was adjourned at 10:18 p.m.


Paul Smoot, Mayor Pro-Tem

ATTEST:


Cheryl Schneider, Clerk/Treasurer