

Town of Moorcroft
Regular Meeting of the Council
Monday, May 22nd, 2017

Town Council Present: Councilmen Owen Mathews, Ben Glenn, Dick Claar and Paul Smoot
Absent: Mayor Steve Sproul

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Police Chief Doug Lundborg, Public Works Director Cory Allison, HDR Engineer Nick VanWhye, and Town Attorney Jim Peck
Absent: HDR Engineer Heath Turbiville

Mayor Pro Tem Paul Smoot called the meeting to order at 7:03 p.m with the Pledge of Allegiance being said.

Guests:

Jana McClean, Crook County Senior Citizen Director, was present to discuss the services they provide within the county and the funding and cuts.

Peggy Fraser and Mary Lou Peterson were present to discuss their continued concerns with the junk and weed ordinances. Chief Lundborg discussed what his department is doing to enforce these ordinances.

Norman and Darcy Sams were present to discuss their concerns with their utility bill for their 3 and 4 apartment complexes.

Jane West, Moorcroft Senior Citizen Center, discussed their concerns regarding the cuts at the Moorcroft Senior Citizen.

Margaret Lynch gave the finance committee report. Discussion was had from the council in the roles of the current finance committee. It will be added to the June 12th Agenda for discussion.

Councilman Claar discussed the bid for the Town lots. The ad was advertised as \$50,500 in error and should have been \$51,500. **Councilman Claar motioned to correct the minutes from May 8th to reflect the price of the bid of the lots for \$51,500 and Councilman Mathews seconded. Motioned carried 4/0. Councilman Mathews motioned to accept the Consent Agenda and Councilman Glenn seconded. Motion carried 4/0. Councilman Claar motioned to move forward to sell the town lots as advertised as \$50,500 and Councilman Mathews seconded. Motion carried 4/0.**

Clerk Schneider requested to accept the renewal term for the GIS program for the next three years. **Councilman Mathews motioned to approve the GIS agreement and Councilman Claar seconded. Motion carried 4/0.** Deidre Budhal, Casey Petersen & Associates will be attending the June 12th meeting

to go over the audit review with the council. Discussion was had on the planning grant and the MTC. There will be a Town Hall meeting on May 24th at 7:00 at the MTC library. The 2016 community contribution check was received from Wyoming Community Gas. Council stated they would like the monies to be contributed for slides and playground equipment. Workers Comp finished their safety visit and sent recommendation. Once the town has complied with the recommendations, a follow up visit will occur.

Chief Lundborg reported he is back full time. Officer Tadlock will be attending the academy in July or August.

Nancy Feehan reported the Rec Board had garden boxes left to rent at \$25 per box.

Nick VanWhye gave the Engineers Report.

Cory Allison reported Quality Agg donated all the trucking for the scoria that was delivered to the baseball field. Council stated the Town is very grateful for this donation. They will be rerouting the power lines at the ball field. Town employees will dig the line and will cost the town a little labor and time. PREC will be putting the new line in. Council thanked PREC for their good partnership with the Town. Bids were discussed for the work on the replacement on the belly pans. Two bids were received and read aloud: Heritage Home – materials and labor for \$23,350 and Glenn Construction materials and labor for \$14,000 plus \$3,000 additional for the curb and gutter for a total of \$17,000. **Councilman Claar motioned to accept Glenn Construction for the cost of \$17,000 and Councilman Mathews seconded. Councilman Glenn abstained. Motioned passed 3/0.** Discussion on the hillside at the ball field where a retaining wall is needed. Bids for the retaining wall were discussed. The two bids for the wall from Heritage Home was \$33,125 without the sidewalk and Glenn Construction was \$30,890 with the sidewalk. **Councilman Claar motioned to accept Glenn Construction for the project on the wall and sidewalk at the ball field for \$30,890 contingent that the funds are available and Councilman Smoot seconded. Councilman Glenn abstained. Motion passed 3/0.** Further discussion on which account this would come from and which project at the ball field would take priority.

Cory stated he interviewed 3 individuals for the summer help. He would like to recommend Tanner Feehan for the position for the summer temporary, seasonal work. **Councilman Mathews motioned to hire Tanner Feehan for temporary, seasonal help at \$12.65 that will not extend past August 30th and Councilman Claar seconded. Motion passed 4/0.**

Councilman Glenn gave the fire report.

Attorney Peck presented Council with an updated VCN agreement. **Councilman Mathews motioned to approve the VCN lease with the amended change and Councilman Claar seconded. Motion passed 4/0.** Discussion was had on the liquor laws.

Attorney Peck had three Ordinances for third readings:

ORDINANCE NO. 5-2017, TITLE 25, CHAPTER 6, SECTION 25-602 AN ORDINANCE AMENDING SECTION 25-602 OF CHAPTER 6, TITLE 25 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO INCLUDE AND SET MONTHLY WATER INVESTMENT FEE(S) FOR TRAVEL TRAILER PARKS AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Claar motioned to approve Ordinance No. 5-2017 and Councilman Mathews seconded. Councilman Smoot abstained. Motion carried 3/0.

ORDINANCE NO. 6-2017, TITLE 19, CHAPTER 4, SECTION 19-401 AN ORDINANCE AMENDING SECTION 19-401 OF CHAPTER 4, TITLE 19 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO INCLUDE AND SET MONTHLY SEWER INVESTMENT FEE(S) FOR TRAVEL TRAILER PARKS; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Mathews motioned to approve Ordinance No. 6-2017 and Councilman Claar seconded. Councilman Smoot abstained. Motioned carried 3/0.

ORDINANCE NO. 7-2017, TITLE 6, CHAPTER 10, SECTIONS 6-1002 AND 6-1003 AND ORDINANCE AMENDING SECTIONS 6-1002(a)(3) AND 6-1003(a) OF CHAPTER 10, TITLE 6 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO CHANGE NAME OF CLASS C LICENSE FROM CLASS C-SUBCONTRACTOR TO CLASS C-LIMITED CONTRACTOR; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Claar motioned to approve Ordinance No. 7-2017 and Councilman Smoot seconded. Motion carried 4/0.

2017/18 agreements for the service providers were discussed.


Commercial sewer rates have incorrectly been set up for several years to cap at 5,000 gallons which is not compliant with the Town's current Ordinance. Clerk Schneider stated letters will be mailed to the commercial users with the updated information and corrected in Caselle. Garbage contracts were discussed and the new rates will be changed in contract and sent out. Cory will call and let them know of the change.

Councilman Mathews requested to wait to have the 1st reading of the 2017/18 budget and to have another budget meeting to discuss the sewer operations for the upcoming fiscal budget. **Councilman Mathews motioned to have the budget hearing for the 2017/18 budget on June 26th and Councilman Smoot seconded. Motion carried 4/0.** There will be another budget workshop on Wednesday, May 31st at 8:30 a.m.

Councilman Claar motioned to move into Executive Session to discuss personnel at 10:29 p.m. and Councilman Mathews seconded. Motion carried 4/0.

Mayor Pro Tem Smoot called meeting back into session at 11:11 p.m. No action was taken.

**Councilman Glenn motioned to adjourn and Councilman Claar seconded. Motion carried 4/0.
Meeting was adjourned at 11:12 p.m.**



Paul Smoot, Mayor Pro Tem

ATTEST:



Cheryl Schneider, Clerk/Treasurer