

Town of Moorcroft
Minutes of the Regular Meeting of the Council
Monday, December 10, 2018

Town Council Present: Mayor Pro Tem Paul Smoot, Councilmen Ben Glenn, Dick Claar and Owen Mathews.

Absent: Mayor Steve Sproul

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Police Chief Doug Lundborg, Attorney Jim Peck, Public Works Director Cory Allison, and HDR Engineer Heath Turbiville

Mayor Pro Tem Smoot called the meeting to order at 7:00 pm and the Pledge of Allegiance was said.

Discussion was had on the bill list. Fairbanks Scales invoices were discussed. Cory will contact Fairbanks regarding questions on the invoices. **Councilman Claar motioned to remove the Fairbanks Scales invoice off the bill list and to approve the rest of Bill List 1. Councilman Smoot seconded. Motion carried 4/0. Council Smoot motioned to approve Bill List 2 and Councilman Claar seconded. Councilman Glenn abstained for conflict of interest. Motion carried 3/0.**

Councilman Claar motioned to approve the Consent Agenda and Councilman Mathews seconded. Motion carried 4/0.

Clerk Schneider presented the Change Order 1 for the ADA concrete pad work that was done at the MTC. Additional concrete for drainage was needed. **Councilman Mathews motioned to approve the Change Order Task 1 and Councilman Claar seconded. Councilman Glenn abstained for conflict of interest. Motion carried 3/0.**

Councilman Claar motioned to have a special meeting on January 2nd to swear in the newly elected officials and to update the signature cards at the bank. Appointments will be done at this meeting and Council will review the garbage quotes.

Councilman Claar discussed the Capital Construction loan application that SLIB has available. Discussion was had for moving town hall. A Resolution is required for the loan application. **Councilman Mathews motioned to approve Resolution 8-2018 for the completion of the loan application for the Capital Construction from SLIB for funding for the purpose of remodeling and upgrading the area that has been designated for the relocation of Town Hall and Councilman Claar seconded. Motion carried 4/0.** A certificate of appreciation was presented to the Mayor. Councilman Smoot read the certificate. Due to the Mayor's absence, Clerk Schneider will contact the Mayor to pick up the certificate. Clerk Schneider requested to move \$850.01 from the utility deposit account to the general fund. **Councilman**

Clair motioned to approve the transfer of funds and Council Mathews seconded. Motion carried 4/0. Clerk Schneider discussed purchasing the module to integrate the Court/Police within Caselle. Discussion was had. Councilman Smoot motioned to approve the purchase of the module software and Councilman Clair seconded. Motion carried 4/0. Clerk Schneider read the treasurer's report.

Chief Lundborg updated Council on the police department. He reported on his ongoing donation request for body cameras.

Nancy Feehan, MTC Chair, stated Sara King has resigned from the MTC board. Clerk Schneider will re-advertise the vacancy in the paper along with Rec Board and Planning Commission. Nancy requested a variance for Wyoming Northern Mental Health to rent space at the MTC for 3 nights a week for \$200.00 a month for 10 weeks. Discussion was had on moving forward and staying consistent with the current rate of \$1.00 square foot for profit and \$.75 for non profit. **Councilman Mathews motioned to accept the \$200 a month for 10 weeks and Councilman Clair seconded. Councilmen Mathews and Clair yay and Councilmen Smoot and Glenn nay. Motion died.** Nancy will discuss the daily rate of \$30 and get back to the council. The next MTC meeting is January 7th at 6:30 in the EWC Room.

Heath Turbiville stated MRG application for Powder River Water will be considered at the Jan. 17th SLIB meeting. Councilmen Clair and Smoot are planning to attend. Heath stated DEQ needed a new set of signed plans after comments were received on the Lagoon which they will provide. Discussion of the Valley Gutter Replacement project were had. The Affidavit on behalf of the Contractor was presented. **Councilman Clair motioned to sign the affidavit and Councilman Smoot seconded. Councilman Glenn abstained for a conflict of interest. Motion carried 3/0.** The Warranty for the Valley Gutter Replacement was presented. **Councilman Clair motioned to accept the warranty and Councilman Mathews seconded. Councilman Glenn abstained for a conflict of interest. Motion carried 3/0.** The Certificate of Substantial Completion was presented for the project. **Councilman Smoot motioned to accept the Certificate of Substantial Completion and Councilman Clair seconded. Councilman Glenn abstained for a conflict of interest. Motion carried 3/0.** The Certificate of Final Completion was presented for the project. **Councilman Clair motioned to approve the Certificate of Final Completion and Councilman Mathews seconded. Councilman Glenn abstained for conflict of interest. Motion carried 3/0.** Discussion was had on returning to having two meetings a month.

Councilman Mathews left the meeting at 9:00 pm.

Cory discussed the garbage proposals for garbage collection. **Councilman Clair motioned to publish to get quotes for garbage collection and Councilman Smoot seconded. Motion carried 3/0.**

Fred Devish was present to update council on the fire department.

Dorothy Baron was present to update council on the EMS. The next EMT meeting is January 17th at 6:30 pm.

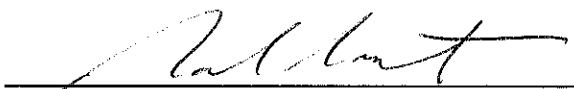
Attorney Peck read three Ordinances in to record:

Ordinance 9-2018, ORDINANCE AMENDING SECTION 18-111 OF CHAPTER 1, TITLE 18 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO AMEND GARBAGE UTILITY BILLING PROCEDURE, DELINQUENCY, DISCONTINUANCE OF SERVICE FOR DELINQUENCY AND REESTABLISHMENT OF SERVICE FOLLIWNG DELINQUENCY; AND PROVIDING FOR AN EFFECTIVE DATE: Councilman Claar motioned to approve Ordinance 9-2018 on 3rd reading and Councilman Glenn seconded. Motion carried 3/0.

Ordinance 10-2018, ORDINANCE AMENDING SECTION 25-604 OF CHAPTER 6, TITLE 25 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO AMEND WATER UTILITY BILLING PROCEDURE, DELINQUENCY, DISCONTINUANCE OF SERVICE FOR DELINQUENCY AND REESTABLISHMENT OF SERVICE FOLLOWING DELINQUENCY; AND PROVIDING FOR AN EFFECTIVE DATE: Councilman Smoot motioned to approve Ordinance 10-2018 on 3rd reading and Councilman Claar seconded. Motion carried 3/0.

Ordinance 11-2018, ORDINANCE AMENDING SECTION 19-402 OF CHAPTER 4, TITLE 19 F THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO AMEND SEWER UTILITY BILLING PROCEDURE, DELINQUENCY, DISCONTINUANCE OF SERVICE FOR DELINQUENCY AND REESTABLISHMENT OF SERVICE FOLLOWING DELINQUENCY; AND PROVIDING FOR AN EFFECTIVE DATE: Councilman Claar motioned to approve Ordinance 11-2018 on 3rd reading and Councilman Smoot seconded. Motion carried 3/0.

With no further business, Councilman Claar motioned to adjourn and Councilman Smoot seconded. Motion carried 3/0.



Paul Smoot, Mayor Pro Tem

ATTEST:



Cheryl Schneider, Clerk/Treasurer