

Town of Moorcroft  
Minutes of the Regular Meeting  
Monday, July 9<sup>th</sup>, 2018

**Town Council Present:** Mayor Steve Sproul, Councilmen Owen Mathews, Dick Claar, Paul Smoot and Ben Glenn

**Town Employees Present:** Clerk/Treasurer Cheryl Schneider, Police Chief Doug Lundborg, Public Works Director Cory Allison, Attorney Jim Peck and HDR Engineer Heath Turbiville

Mayor Sproul called the meeting to order at 7:05 p.m. and the Pledge of Allegiance was said.

Guests:

Neal Gray, Moorcroft Chamber, was present to discuss what needed to be approved for Jubilee. He requested the special two day vendor's permit for \$25. **Councilman Claar motioned to approve vendors' permits for Friday, July 13<sup>th</sup> and Saturday, July 14<sup>th</sup> for the price of \$25 and Councilman Smoot seconded. Motion carried 5/0.** Discussion was had on the open container for Jubilee. **Councilman Claar motioned to allow open container on Friday, July 13<sup>th</sup> from 7 pm to midnight and on Saturday, July 14<sup>th</sup> beginning at 2 pm and to allow a 24 hour permit and Councilman Mathews seconded. Motion carried 5/0. Councilman Mathews motioned to approve to close Converse to RailRoad, alley to alley on the 14<sup>th</sup> after the parade and keep closed until no later than 2 am on Saturday and Councilman Claar seconded. Motion carried 5/0.**

Tim Wattenburg discussed flag etiquette and presented a handout.

Consent Agenda: **Councilman Mathews motioned to approve the consent agenda and Councilman Glenn seconded. Motion carried 5/0.** Discussion was had on the bill lists. Discussion was also had on the porta potties at the parks. **Councilman Claar motioned to keep the porta potties at the parks until the end of September and Councilman Glenn seconded. Motion carried 5/0. Councilman Mathews motioned to approve Bill List 1 & 2 and Councilman Glenn seconded. Motion carried 5/0. Councilman Mathews motioned to approve Bill List 3 and Councilman Glenn seconded. Councilman Smoot abstained for conflict of interest. Motion carried 4/0. Councilman Mathews to approve Bill List 4 and Councilman Glenn seconded. Councilman Claar abstained for conflict of interest. Motion carried 4/0.**

Clerk Schneider requested to amend June Bill List 1 for a correction. **Councilman Mathews motioned to amend June Bill List 1 to reflect the correction and Councilman Claar seconded. Motion carried 5/0.** There is a request for permission to plant a lilac bush at the cemetery. **Councilman Claar motioned to approve the request once Cory has looked at the area and Councilman Smoot seconded. Motion carried 5/0.** Clerk Schneider read off the requests that she has received for the organizational funding for the 18/19 fiscal year. The requests are as follows: Crook County Family Violence-\$1250, Crook County Senior Services-\$1000, Region III Developmental Services-\$3000, and Moorcroft Senior Citizens-\$3000. **Councilman Claar motioned to approve the requests and Councilman Mathews seconded. Motion carried 5/0.** Clerk Schneider requested to open a WyoStar account for the fire for capital

expense projects. **Councilman Mathews motioned to approve the new WyoStar account and Councilman Claar seconded. Motion carried 5/0.** Discussion was had on completing the town's inventory and anything over \$500 and high theft items will be inventoried by all departments. Clerk Schneider and Fire Chief Fred Devish discussed the \$5000 check that was written to the town for a PSA grant that was written by the fire department and was intended for the fire auxiliary. **Councilman Claar motioned to have Clerk Schneider issue a \$5000 check to the fire auxiliary and Councilman Mathews seconded. Motion carried 5/0.** Clerk Schneider requested to use the MTC library for the area meeting for NextGen on August 29<sup>th</sup> from 8am-12pm. **Councilman Claar motioned to approve the request and Councilman Mathews seconded. Motion carried 5/0.**

Chief Lundborg discussed grants he is working on and gave the police report.

Nancy Feehan updated the council with events at the MTC. Discussion was had on the MOU for the MTC board and Council felt there needs to be a workshop to discuss what the duties of the MTC committee will be. A workshop is set for July 26<sup>th</sup> at 1:00 pm in the MTC cafeteria. Key fobs will be checked out to those who are on the MTC committee. Discussion was had on the contractual cleaning at the MTC as the contract has expired. **Councilman Smoot motioned to advertise to bid the cleaning at the MTC and there to be clarification on what is to be cleaned and Councilman Mathews seconded. Motion carried 5/0.** **Councilman Mathews motioned to pay the current contracted person on a month to month basis until bids are received and Councilman Claar seconded. Motion carried 5/0.** **Councilman Mathews motioned that once council has reviewed the updated contract to put it out for bid, advertising in the Moorcroft Leader two times, and Councilman Claar seconded. Motion carried 5/0.**

Heath gave the Engineer's Report. Goshen Street is under construction. Discussion was had on the MRG grant application for Powder River water and the resolution will be ready for the August meeting.

Cory stated he has received bids for trimming on Crook and at the MTC. The cheapest bid was \$3550 and will come out of MTC building maintenance. Cory updated the council on the portable air conditioners that can be used for the MTC. **Councilman Claar motioned to allow Cory to order two small portable air conditioners for approximately \$1000 each and Councilman Glenn seconded. Motion carried 5/0.** Discussion was also had on allowing tenants to install windows air conditioners at the MTC.

Fire Chief Devish gave fire dept. report.

Dorothy Baron gave the EMS report.

Attorney Peck read three ordinances in to record.

Ordinance 4-2018 – 3<sup>rd</sup> Reading:

**ORDINANCE AMENDING SECTION 1-512 OF CHAPTER 5, TITLE 1 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO DECREASE MONTHLY COMPENSATION FOR MAYOR; INCREASE MEETING COMPENSATION FOR COUNCILMEMBERS; AND PROVIDE FOR AN EFFECTIVE DATE.**

Ordinance 5-2018 – 1<sup>st</sup> Reading:

**ORDINANCE AMENDING SECTION 25-602(a) OF CHAPTER 6, TITLE 25 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO TERMINATE MONTHLY WATER INVESTMENT FEE(S) UPON REMOVAL OF WATER METER AND UPON PLUGGING OR CAPPING OF TOWN WATER LINE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Ordinance 6-2018 – 1<sup>st</sup> Reading:

**ORDINANCE AMENDING SECTION 19-401(a) AND SECTION 19-401(c) OF CHAPTER 4, TITLE 19 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO TERMINATE MONTHLY SEWER INVESTMENT FEES(S) UPON REMOVAL OF WATER METER AND UPON PLUGGING OR CAPPING OF TOWN WATER LINE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Discussion was had on Ordinance 8-2018 for the bridge loan for the waste water treatment plant. Clerk Schneider will contact Barbara Bonds on needed information.

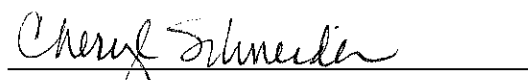
Discussion was had on the garbage rates and what was budgeted. Further discussion will take place later after the meeting with HDR and TDS.

Discussion was had on Resolution 3-2018 which includes the MTC committee appointments. The Mayor will seek other names to possibly fill the vacant positions.

With no further business, the meeting was adjourned at 10:08 p.m.

  
Steve Sproul, Mayor

ATTEST:

  
Cheryl Schneider, Clerk/Treasurer