

Town of Moorcroft
Regular Meeting of the Council
Monday, February 11, 2019

Town Council present: Mayor Dick Claar, Councilmen Owen Mathews, Dale Petersen, Paul Smoot and Ben Glenn

Town Employees present: Clerk/Treasurer Cheryl Schneider, Officer Bill Bryant, Attorney Jim Peck, Public Works Director Cory Allison and HDR Engineer Heath Turbiville

Mayor Claar called the meeting to order at 7:00 pm with the Pledge of Allegiance being said.

Dave Naughton, Waste Connections, was present to follow up on the garbage contract that he has proposed. Attorney Peck discussed the details of the contract and made suggestions and some items that needed to be changed and added. A new Ordinance with three reading would be needed so there is time to make the changes before the 3rd reading.

Hugh Jenkins, Moorcroft High School Ag Teacher, was present to request to build a barn within the city limits to house farm animals for the high school Ag program. Attorney Peck suggested Mr. Jenkins get a written request from the Crook County School Board with academic reasons for the project for a variance to be considered. Discussion was had on the well that exists on the property and that it cannot be used and a tap would have to be done.

Councilman Petersen motioned to approve the minutes on the Consent Agenda and Councilman Smoot seconded. Motion carried 5/0.

Clerk Schneider requested to amend the February bill list 1 removing Jodi Clark reimbursement and increasing the Wyoming Website from \$50 to \$55. **Councilman Petersen motioned to approve February Bill List 1 with the amendments and Councilman Smoot seconded. Motion carried 5/0. Motion carried 5/0. Councilman Petersen motioned to approve February Bill List 2 and Councilman Mathews seconded. Councilman Glenn abstained for conflict of interest. Motion carried 4/0. Councilman Mathews motioned to approve February Bill List 3 and Councilman Petersen seconded. Councilman Smoot abstained for conflict of interest. Motion carried 4/0. Councilman Mathews motioned to approve February Bill List 4 and Councilman Petersen seconded. Councilman Claar abstained for conflict of interest. Motion carried 4/0.**

Clerk Schneider requested to attend the WAMCAT/Caselle training in Casper February 25th and 26th. **Councilman Glenn motioned to approve and Councilman Smoot seconded. Motion**

Schneider will set up the new payroll structure. Clerk Schneider stated she has starting advertising for the bids for the lighting project at the MTC. Clerk Schneider gave the treasurer's report with a balance of \$541,141 in general fund and \$51,772 in the utility trust fund.

Officer Bryant updated the council on the police department. The new body cameras have been received and the police department would like to thank those who donated.

Discussion was had on the SCBA equipment for the fire department. Councilman Smoot suggested putting the equipment on a rotation set up.

Nancy Feehan updated the Council on the MTC events. The MTC policy and procedure manual will be discussed at 6:00 pm on February 25th. Discussion was had on the procedure of selling any town owned property including items at the MTC. Items must be declared as surplus prior to selling. Andrea Wood discussed the projects the Secret Squirrels having been working on.

Public Works Allison gave the public works dept. report. He stated he has received some quotes on the boring that needs to be done at the MTC handicap accessible location. The cheapest quote was from E & S for \$6300.00. Discussion was had on using 3rd specific money to pay for this. **Councilman Glenn motioned to accept the quote from E & S for \$6300 and define as a 3rd specific project and Councilman Smoot seconded. Motion carried 5/0.**

Council discussed reimbursing employee for cell phone plans and having them use their own cell phones. Councilman Smoot motioned to approve a \$50 allowance for department heads and the three public works employees for using their own cell phones and Councilman Glenn seconded. **Councilman Smoot, Glenn Mathews and Mayor Claar yay and Councilman Petersen nay. Motion carried 4/1.**

Heath Turbiville stated the DEQ application was sent out. Discussion was had on the Powder River Water project and if the project could be broken down to do 1/3 or 1 /4 of the project since funding was not awarded for the full project. Application deadline is February 21st.

Snow removal was discussed and the changes that need to be done with the existing Ordinance. Attorney Peck will work on making the changes to the Ordinance.

Clerk Schneider read Ordinance 1-2019 in to record on the 3rd reading:

ORDINANCE AMENDING SECTION 1-305 OF CHAPTER 1, TITLE 1 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING, 1979 TO SET REGULAR MEETING OF THE GOVERNING BODY AT 7:00 P.M. ON THE SECOND AND FOURTH MONDAY OF EACH MONTH OR IF THE REGULAR MEETING IS A LEGAL HOLIDAY THEN AT 7:00 P.M. ON THE NEXT FOLLOWING BUSINESS DAY WHICH IS NOT A LEGAL HOLIDAY; ESTABLISH THAT MEETINGS OF THE GOVERNING BODY SHALL BE HELD IN THE TOWN'S ADMINISTRATIVE OFFICES UNLESS OTHERWISE DETERMINED; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Smoot motioned to approve Ordinance 1-2019 on the 3rd reading and Councilman Glenn seconded. Councilmen Smoot, Glenn, Mathews and Mayor Claar yay and Councilman Petersen nay. Motion carried 4/1.

Applications are being accepted for the part time, non-benefit position at the landfill. Public Works Allison along with a couple of council members will set up and conduct interviews.

Discussion was had on the investment fees and Attorney Peck will be working on the new Ordinance.

Heath presented Resolution 4-2019, a RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF MOORCROFT FOR THE PURPOSE OF REPLACEMENT OF AGING AND FAILING WATERLINES. A GRANT APPLICATION IN THE AMOUNT OF \$437,500 BE SUBMITTED TO THE STATE LOAN AND INVESTMENT BOARD FOR CONSIDERATION ATH THE JUNE 20, 2019 TO ASSIST IN FUNDING THE POWDER RIVER WATERMAIN REPLACEMENT – PHASE 1. Councilman Mathews motioned to move to accept Resolution 4-2019 and Councilman Petersen seconded. Motion carried 5/0.

With no further business, Councilman Mathews motioned to adjourn the meeting at 10:26 p.m. and Councilman Smoot seconded. Motion carried 5/0.



Dick Claar, Mayor

ATTEST:



Cheryl Schneider, Clerk/Treasurer