

Town of Moorcroft
Minutes of the Special Meeting of the Council
Monday, January 28th, 2019

Town Council Present: Mayor Dick Claar, Councilmen Ben Glenn, Paul Smoot, and Owen Mathews
Councilman Petersen was present by telephone.

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Deputy Clerk Jodi Clark, Public Works
Director Cory Allison and HDR Engineer Heath Turbiville

Mayor Claar called the meeting to order at 7:00 pm and the Pledge of Allegiance was said.

The regular meeting of the Council was paused and the Public Meeting began at 7:01 for the approval of the 2019 liquor licenses. Clerk Schneider read the licenses to be renewed and stated Chief Lundborg had no issues with any of the renewals. **Councilman Mathews motioned to approve the following liquor license renewals: Dewey's Place, VFW Post #8473, Deere Haven Liquor, LLC, Donna's Diner II and Hopper's Bar and Councilman Petersen seconded. Motion carried 5/0.** The Public Meeting ended at 7:03 pm.

The regular meeting of the Council reconvened and the discussion of the proposed contract from Western Waste Connections for the garbage pick-up was had. Councilman Smoot asked if this contract included all the residential and commercial, including the town facilities. Dave Naughton, Western Waste Connections stated this was correct. Commercial customers would be limited to twice a week pick up. Councilman Petersen stated he would like to see a clause included about how complaints would be handled by the company if any were to be reported. **Councilman Glenn motioned to award the contract to Western Waste Connections at the costs outlined in the contract and the fee schedule contingent on approval of Attorney Peck and approval from the Council and Councilman Mathews seconded. Motion carried 5/0.** The Ordinance will have to be read three times before it will go into effect. Dave Naughton will work on the changes for the contract and email it to Cory and Cheryl. Cheryl will forward it on to Attorney Peck and Council. Councilman Petersen stated we need to look at the terms of the contract. Councilman Glenn stated he thought it was a 3 year contract with 90 day out. Dave Naughton stated he would put the terms in and have the council look at it.

Discussion was had on opening the landfill back up to the public and to set a date. **Councilman Smoot motioned to open beginning February 5th, 2019 open on Tuesdays through Friday with the hours of 8 am – 1 pm and Councilman Glenn seconded. Further discussion was had on the need to open on some Saturdays. Cory stated he would like at that once the weather is good as it currently has been very slow on Saturdays. Motion carried 5/0.** Discussion was had on having the proper training for the employees for the landfill. There is training in Sheridan in August and Mayor Claar stated there is someone that has expressed interest in providing some training if the town would wish to move in that direction. Clerk Schneider received some information for online materials that can be purchased for training as well. Discussion was had on replacing the Rick Reed as landfill attendant as he is ready to

retire. Councilman Mathews stated he should write a letter of resignation. Mayor Claar stated Cory can discuss at the next meeting to advertise the position for gate attendant at the landfill.

Clerk Schneider read Ordinance 1-2019 in to record on 2nd reading:

AN ORDINANCE AMENDING SECTION 1-305 OF CHAPTER 1, TITLE 1 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING, 1979 TO SET REGULAR MEETINGS OF THE GOVERNING BODY AT 7:00 P.M. ON THE SECOND AND FOURTH MONDAY OF EACH MONTH OR IF THE REGULAR MEETING IS A LEGAL HOLIDAY THEN AT 7:00 P.M. ON THE NEXT FOLLOWING BUSINESS DAY WHICH IS NOT A LEGAL HOLIDAY; ESTABLISH THAT MEETINGS OF THE GOVERNING BODY SHALL BE HELD IN THE TOWN'S ADMINISTRATIVE OFFICES UNLESS OTHERWISE DETERMINED; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Glenn motioned to approve Ordinance 1-2019 on 2nd reading and Councilman Mathews seconded. Councilmen Mathews, Smoot, Glenn and Mayor Claar yay and Councilman Petersen nay. Motion carried 4/1.


Clerk Schneider discussed the donation from Wyoming Community Gas and where the funds would be designated for to complete the designation form. Councilman Glenn motioned to designate the funds to be used for park equipment and Councilman Mathews seconded. Motion carried 5/0.

Discussion was had on the investment fees for empty lots, multi-unit buildings, and mobile home parks when the unit/lots are not occupied. The Town currently charges investment fees whether occupied or not, however, there are some lots/units not being charged these fees when they are not occupied. Discussion was on the investment fees were set up to pay for the existing loans for the availability of the water and not for the cost of pumping the water, which is what the services fees are paying for. Discussion was had on discounting those fees for those multi-unit buildings/mobile home parks when they are not occupied. The investment fee charge is based on access/availability. Councilman Mathews motioned to have all multi-unit/apartments(4 or more), mobile home parks pay a minimum of one full investment fees and service fee and 40% of the investment fees on the unoccupied lots/multi-unit buildings (4 or more), mobile home parks and to pay the full service charge and investment fees on units when occupied and Councilman Smoot seconded. Motion carried 5/0.

With no further business, Councilman Glenn motioned to adjourn the meeting at 8:45 pm and Councilman Smoot seconded the motion. Motion carried 5/0.


Dick Claar, Mayor

ATTEST:


Cheryl Schneider, Clerk/Treasurer