

Town of Moorcroft
Regular Meeting of the Council
Monday, June 13th, 2022

Town Council Present: Mayor Ben Glenn, Councilmen Paul Smoot, and Dale Petersen, Austin Smith and Dusty Petz

Town Representatives Present: Clerk/Treasurer Cheryl Schneider, Attorney Pat Carpenter, Police Chief Bill Bryant, Public Works Director Cory Allison, and HDR Engineer

Mayor Glenn called the meeting to order at 7:00 pm and the Pledge of Allegiance was said. Roll call was taken.

Krissy Hinkhouse, Moorcroft Jubilee Representative, was present to discuss the upcoming Annual Jubilee Days. She requested road closures for breakfast, parade and the street dance. Discussion was had on the dumpster placement. Clerk Schneider will do a Code Red to remind the town's citizens of the closures. **Councilman Petersen motioned to relax open container for 24 hour from alley to alley down Converse to Railroad and Councilman Petz seconded. All ayes, motion carried.** Krissy discussed the vendor permit and having a blanket permit and vendors going through the committee. The committee will then charge and collect the funds for the permits. Discussion was had on the current discount given on Jubilee. **Councilman Smith motioned to allow the committee to purchase a two day vendor permit for \$150 to cover for both days and Councilman Smoot seconded. All ayes, motion carried.** **Councilman Smith motioned to close the street from the 100 block of Weston from 6:00 am to 10 am on July 9th and Councilman Smith seconded. All ayes, motion carried. Councilman Smith motioned to close Big Horn from Goshen to Railroad from 8:00 am until 11:00 am on July 9th and allow no parking and Councilman Petz seconded. All ayes, motion carried. Councilman Smith motioned to close Big Horn from Converse to Railroad for 24 hours from 8:00 am until 8:00 am and Councilman Petersen seconded. All ayes, motion carried.**

Lyle Austin was present to discuss the meter installation on the 12 plex apartment building he owns in Moorcroft. Discussion was had on putting two meters in one pit and Cory explained to Lyle there is not enough room. Lyle expressed his concern on labor issues and getting someone to do the work after meters are installed. The Council stated that Lyle has had sufficient time to comply and additionally, has not responded to any correspondence that has been sent to him from the Town.

The meeting was paused at 7:30 pm to allow public comments on the 2022-2023 Fiscal Year Budget Hearing. There were not comments.

Clerk Schneider presented Ordinance 4-2022, 2022-2023 Fiscal Year Budget for approval on 3rd and final reading.

ORDINANCE NO. 4-2022

AN ORDINANCE APPROPRIATING MONEY FOR THE 12 MONTH PERIOD
BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF MOORCROFT,
CROOK COUNTY, WYOMING:

<u>SECTION 1: GENERAL CARRYOVER</u>	Final Reading
GENERAL CHECKING ACCOUNT	\$ 236,600.00
UBS FINANCIAL	\$ 227,727.00
Total Carryover	\$ 464,327.00
 <u>SECTION 2: RESTRICTED FUNDS</u>	
DEPT HEAD EXPENDITURE	\$ 160,000.00
UTILITY CHECKING ACCOUNT	\$ 72,900.00
CEMETERY WYO STAR	\$ 17,255.00
POOL WYO STAR	\$ 1,921.00
WASTE WATER CAPITAL-WYO STAR	\$ 77,545.00
WATER CAPITAL-WYO STAR	\$ 27,842.00
LANDFILL CLOSURE-WYO STAR	\$ 106,274.00
RECREATION-WYO STAR	\$ 8,197.00
VEHICLE REPLACEMENT-WYO STAR	\$ 38,116.00
FIRE CAPITAL EXP -WYO STAR	\$ 11,539.00
ARPA	\$ 188,310.00
MADISON REPAIR-WYO STAR	\$ 21,268.00
POWDER RIVER RESERVE	\$ 54,740.00
ROOF REIMBURSEMENT	\$ 18,500.00
POLICE EXPENDITURE	\$ 4,350.00
Total Restricted Funds	\$ 808,757.00
 <u>SECTION 3: REVENUES</u>	
GENERAL FUND	\$ 1,149,025.00
SPECIFIC PURPOSE PROJECTS	\$ 685,000.00
WATER FUND	\$ 374,000.00
WASTE WATER FUND	\$ 278,000.00
SOLID WASTE	\$ 454,100.00
Total Revenues	\$ 2,940,125.00
 <u>TOTAL AVAILABLE FUNDING</u>	 \$ 4,213,209.00
 <u>SECTION 4: DISBURSEMENTS</u>	
GENERAL FUND	\$ 691,250.00
POLICE DEPARTMENT	\$ 435,500.00

FIRE/AMB Safety Dept	\$	99,500.00
STREET DEPARTMENT	\$	143,650.00
PARKS DEPARTMENT	\$	169,200.00
CEMETERY FUND	\$	58,350.00
SPECIFIC PURPOSE PROJECTS	\$	685,000.00
WATER FUND	\$	310,700.00
WATER RESERVES	\$	63,300.00
WASTE WATER FUND	\$	277,950.00
WASTE WATER RESERVES	\$	50.00
SOLID WASTE	\$	350,350.00
SOLID WASTE RESERVES	\$	103,750.00
Total Disbursements	\$	3,388,550.00

TOTAL AVAILABLE FUNDING	\$	4,213,209.00
TOTAL DISBURSEMENTS	\$	3,388,550.00
CASH RESERVE FUND	\$	824,659.00
LESS RESTRICTED FUNDS	\$	808,757.00
TOTAL UN-ALLOCATED FUNDS		\$15,902.00

SECTION 6: SETTING AN EFFECTIVE DATE

This ordinance shall take effect on JULY 1, 2022, after its passage and publications.

Ben Glenn,
Mayor

ATTEST:

Cheryl Schneider, Clerk/Treasurer

First Reading May 9th, 2022
Second Reading May 23th, 2022
Third Reading June 13th, 2022
Publish June 16th, 2022

Councilman Smoot motioned to approve Ordinance 4-2022 on 3rd and final reading and Councilman Petersen seconded. All ayes, motion carried. The public meeting was closed at 7:40 pm and the regular meeting of the council resumed.

Discussion continued with Lyle on the meters that will be installed to each apartment as failure to comply with the Town has required. **Councilman Petersen motioned to install water meters at the 12 plex apartments. Lyle will pay \$5000.00 due by the end of the business day tomorrow, must pay on all currently occupied apartments, pay the amount in deposits and will pay \$1,000 a month until all accounts are current, in addition to paying the current bills each month. Lyle will attend the July 11th council meeting with a letter from a contractor stating the date they can come back to hook up to the meters. As each apartment is put into Lyle's name, he will not be allowed to miss a payment on the**

accounts and must keep all accounts current. If the amount that is required is not paid by tomorrow, all services will be shut off. Councilman Smoot seconded. All ayes, motion carried.

Councilman Smoot motioned to approve the Consent Agenda and Councilman Petz seconded.

Clerk Schneider presented a catering permit from Deere Haven for Jubilee on July 9th from 1:00 pm to 1:00 am on Big Horn. **Councilman Smith motioned to approve the catering permit and Councilman Petz seconded. All ayes, motion carried.** Clerk Schneider stated the agreement with HDR and the Town for the TAP grant needed approval. **Councilman Petersen motioned to approve the agreement, noting there be a correction on page 2 and Councilman Smoot seconded. All ayes, motion carried.** Clerk Schneider stated there will be a staff meeting to go over the new handbook with employees this Wednesday. The Town Hall office will be closed from 12:00 pm to 1:00 pm for the meeting.

Cory gave the public works report. He requested to do a Code Red to remind citizens to please not blow grass clippings into the street as it is a hazard and blocks the drainage in the streets.

Chief Bryant presented his written department report. He stated he has not had any new applications.

Heath updated the Council on projects.

Discussion on the landfill was had. **Councilman Petersen motioned to move forward with the closure of the Town's landfill effective July 1st to all municipal waste, moving forward with vertical expansion for a C & D pit and a yard waste/dead animal pit and Councilman Smoot seconded. All ayes, motion carried.**

Clerk Schneider presented the MOU from the CCSD for the MTC agreement. **Councilman Petersen motioned to approve the MOU and Councilman Smoot seconded, Councilman Petersen, Petz, Smoot ayes and Councilman Smith nay. Motion carried.**

The investment fees were discussed. Clerk Schneider will send a written letter inviting those owners to a workshop that is scheduled for June 27th at 6:00 pm to further discuss the topic.

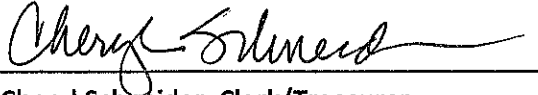
Attorney Carpenter requested an executive session to discuss litigation at 8:45 pm. Councilman Smith motioned to move into executive session at 8:45 pm and Councilman Petersen seconded. All ayes, motion carried. The regular meeting of the Council reconvened at 9:10 pm with no action taken.

With no further business to discuss, Councilman Smith motioned to adjourn and Councilman Petersen seconded. All ayes, motion carried.



Ben Glenn, Mayor

ATTEST:



Cheryl Schneider, Clerk/Treasurer