

TOWN OF MOORCROFT
REGULAR MEETING OF THE COUNCIL
WEDNESDAY, JUNE 12, 2024

Town Council Present: Mayor Ben Glenn, Councilmembers Dale Petersen, Austin Smith, Robert Stewart and Heidi Humpal

Town Representatives Present: Municipal Clerk Treasurers Jesse Connally and Cheryl Schneider, Chief of Police Bill Bryant, Public Works Director Cory Allison, Town Attorney Pat Carpenter, HDR Engineer Heath Turbiville

Mayor Glenn called the meeting to order at 7:00pm with the Pledge of Allegiance being said.

Guest Krissy Hinkhouse presented a list of requests regarding Jubilee activities.

Councilmember Smith motioned to close the 100 block of Weston from 6-10am on July 13th. Councilmember Humpal seconded. Motion carried 4/0.

Councilmember Humpal motioned for no parking on Big Horn from Crook to Railroad from 9-11am on July 13th for the parade. Councilmember Smith seconded. Motion carried 4/0.

Councilmember Smith motioned to close Big Horn from Converse to Railroad on July 13th at 9am to July 14th at 8am. Councilmember Humpal seconded. Motion carried 4/0.

Councilmember Humpal motioned to relax open container ordinance on Big Horn from Converse to Railroad and alley to alley from July 13 from 8am to July 14th at 8am and open container at Robinson Park from July 13th at 8am to 9pm. Councilmember Smith seconded. Motion carried 4/0.

Councilmember Humpal motioned to relax open container ordinance from the alley next to the Cozy Motel to Cheyenne Ave and from Converse to the residential fence on July 9th from 6pm-12am for the goat roping at Deere Haven. Councilmember Smith seconded. Motion carried 4/0.

Mayor Glenn paused the regular meeting of the council at 7:15pm to open public meeting for Budget Fiscal Year 2024-2025.

The regular meeting of the council was reconvened at 7:17pm.

Councilmember Smith motioned to relax open container at Westview Park on July 14th from 12pm to 10pm. Councilmember Humpal seconded. Motion carried 4/0.

Councilmember Smith motioned to set Jubilee food truck vendor fees at \$25.00 for 1-2 days or \$50.00 for 3 days. Councilmember Humpal seconded. Motion carried 4/0.

Councilmember Smith motioned to set a blanket vendor fee for the Jubilee vendor show in Robinson Park July 12th & 13th of \$100.00. Councilmember Humpal seconded. Motion carried 4/0.

Councilmember Petersen motioned to approve consent agenda items 1 & 2. Councilmember Humpal seconded. Motion carried 4/0.

Councilmember Petersen motioned to approve June Bill List 2. Councilmember Smith seconded.

Motion was tabled to open public meeting regarding Commercial Kennel Fees at 7:30pm. Discussion between Mayor & Council and public was had on this topic.

The regular meeting of the council was reconvened at 7:33pm.

Mayor Glenn restated that there was a motion and a second on the approval of June Bill List 2. **Mayor Glenn abstained. Motion carried 4/0.**

Councilmember Petersen motioned to approve June Bill List #3. Councilmember Humpal seconded. Councilmember Smith abstained. Motion carried 3/0.

Clerk Connally updated council on the clerks department. She thanked the Beef & Bridle 4H Club for the beautiful flowers they planted along Big Horn Ave. Clerk Schneider also thanked Peggy Fraser for her hard work as the fill-in clerk. She was instrumental in the research for the upcoming "Mayor Wall" to be displayed when Town Hall moves to the MTC.

Public Works Allison updated council on his department. Crack sealing will begin next week. Council discussed a list of community service projects for the Boy Scout group coming June 26th. Discussion was had on the addition of a basketball court to Westview Park.

Chief Bryant updated council on the police department. Chief stated that Officer Plum is doing great. The department has contacted 40 junk ordinance violations and 21 weed ordinance violations with several 14 & 30-day notices given.

Heith Turbiville updated council on Town projects. Two quotes were received for new locks. He recommended using Harvey's Lock and Key. He stated that Harvey's was for a different system which ended up being a lower cost and it also fit within the grant.

Councilmember Smith motioned to award the bid to Harvey's Lock and Key for \$42,289.34 to provide and install access controls. Councilmember Stewart seconded. Motion carried 4/0.

Jeff Holberg updated council on the progress of the MTC Town Hall renovation.

Clerk Connally presented Ordinance 2-2024 for emergency reading:
AN ORDINANCE APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025. Councilmember Petersen motioned to approve Ordinance 2-2024.
Councilmember Humpal seconded. Motion carried 4/0.

Deere Haven, LLC requests a 24-hour catering permit for Jubilee on S. Big Horn Ave to include hours from July 13 at 11am to July 14 at 2am. **Councilmember Humpal motioned to approve the 24 hour catering permit. Councilmember Stewart seconded. Motion carried 4/0.**

Mayor Glenn read Resolution 4-2024 into record:
ADOPTING THE 2024 WYOMING REGION 1 HAZARD MITIGATION PLAN. Councilmember Smith motioned to approve Resolution 4-2024. **Councilmember Stewart seconded. Motion carried 4/0.**

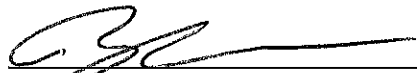
Discussion was had on setting fees for commercial kennels. Councilmember Humpal motioned to set Resolution 5-2024 – Commercial Kennel Annual License Fee of \$1000.00 with no limit on number of animals. Owners must also follow the current animal licensing fees that are currently in place. Councilmember Stewart seconded. Motion carried 4/1.

Humpal motioned to approve prorating the 2024 Commercial license fee for Bopp's dog kennel only, due to not having current rates set. Councilmember Stewart seconded. Motion carried 4/0.

Councilmember Petersen motioned for an executive session to discuss personnel. Councilmember Smith seconded. Motion carried 4/0.

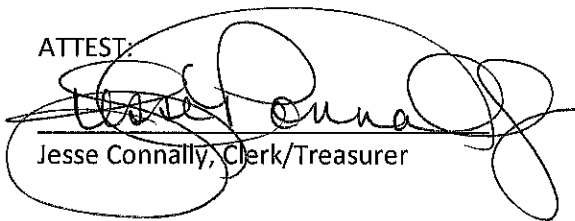
The regular meeting of the council reconvened at 9:20pm. Councilmember Smith motioned to offer Samantha Blakeman the full-time position of Deputy Clerk at her current wage effective June 17, 2024. Councilmember Petersen seconded. Motion carried. 4/0.

With no further business to discuss, Councilmember Smith motioned to adjourn the meeting at 9:21pm and Councilmember Petersen seconded. Motion carried 4/0.



Ben Glenn, Mayor

ATTEST:



Jesse Connally, Clerk/Treasurer