

**RESOLUTION NO. 1-2024  
TOWN OF MOORCROFT  
CLOSURE DATES**

**2024**

Moorcroft Town Hall will be closed Monday, January 15<sup>th</sup>, 2024 for Wyoming Equality Day

Print: February 15<sup>th</sup>, 2024 Presidents Day

Moorcroft Town Hall will be closed Monday, February 19<sup>th</sup>, 2024 for Presidents Day.

Print: March 21<sup>st</sup>, 2024 Good Friday/Easter

Town Hall will be closed Friday, March 29<sup>th</sup>, 2024 for Good Friday.

Print: May 23<sup>rd</sup> 2024 Memorial Day

Moorcroft Town Hall will be closed Monday, May 27<sup>th</sup>, 2024 for Memorial Day.

Print: June 27<sup>th</sup>, 2024 Fourth of July

Moorcroft Town Hall will be closed Thursday, July 4<sup>th</sup>, 2024 for Fourth of July holiday.

Print: August 29<sup>th</sup>, 2024 Labor Day

Moorcroft Town Hall will be closed Monday, September 2<sup>nd</sup>, 2024 for Labor Day.

Print: November 7<sup>th</sup>, 2024 Veterans Day

Moorcroft Town Hall will be closed Monday, November 11<sup>th</sup>, 2024 for Veteran's Day

Print: November 21<sup>st</sup>, 2024 Thanksgiving Day

Moorcroft Town Hall will be closed Thursday, November 28<sup>th</sup> and Friday, November 29<sup>th</sup>, 2024 for Thanksgiving.


Print: December 19<sup>th</sup>, 2024 Christmas Eve/Christmas Day

Moorcroft Town Hall will be closed Tuesday, December 24<sup>th</sup>, 2024 and Wednesday, December 25<sup>th</sup>, 2024 for Christmas holiday.

Print: December 19<sup>th</sup>, 2024 New Year's Eve/New Year's Day

Moorcroft Town Hall will be closed Tuesday, December 31<sup>st</sup>, 2024 and Wednesday, January 1<sup>st</sup>, 2025 for the New Year's holiday

Resolution passed this 10<sup>th</sup> of January, 2024.

  
Cheryl Schneider, Clerk/Treasurer

  
Ben Glenn, Mayor

**RESOLUTION NO. 2 - 2024**

**TOWN OF MOORCROFT**

**Appointments**

**Mayor Pro Tem** - Dale Petersen  
**Municipal Judge** – Bruce Brown  
**Town Engineer** - HDR Engineering  
**Attorney** – Pat Carpenter

**Standing Committees**

**Finance and Personnel** – Austin Smith and Dale Petersen  
**Streets, Alleys and Buildings** – Heidi Humpal and Austin Smith  
**Water and Wastewater** – Dale Petersen and Austin Smith  
**Sanitation and Landfill** – Austin Smith and Bob Stewart  
**Police and Emergency Services** – Heidi Humpal and Bob Stewart  
**Parks, Recreation and Cemetery** – Heidi Humpal and Bob Stewart

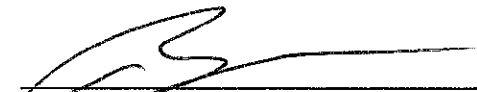
**Town Appointments**

**Bank** - Pinnacle Bank  
**Newspaper** – Moorcroft Leader  
**Building Inspector** – Jeff Holberg  
**Electrical Inspector** – State of Wyoming  
**Ambulance Director** – K.A.R.E.  
**Fire Chief** – Jeff Holberg  
**Emergency Management** – Bill Bryant  
**Promotion Joint Powers Board** - Cindy Mosteller  
**Sewer & Water Inspector** – Director of Public Works


**Committee Appointments**

**Finance Committee** – Dale Petersen and Austin Smith  
**Planning Committee** – Robert Trigg, Jeff Holberg, and Bob Stewart

Passed on this 10th day of January, 2024.

  
\_\_\_\_\_  
Ben Glenn, Mayor

ATTEST:

  
\_\_\_\_\_  
Cheryl Schneider, Clerk/Treasurer

**Resolution No. 3-2024**

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**LIST OF FEES**

**METER INSTALLIATION:** Old residences & businesses – cost + 10%  
New buildings – cost + 10%

**TAP FEES:**

**¾ inch** \$3700.00

**1 inch** \$4200.00

**2 inch** \$5200.00

**SEWER TAP FEE:** \$2300.00

**UTILITY DEPOSIT:** \$ 150.00

**MOBILE HOME PLACEMENT FEE:** \$ 75.00

**MOBILE HOME MOVING PERMIT:** \$100.00

**CONTRACTOR LICENSE:**

**BUILDING PERMITS:**

**CEMETERY:** \$ 150.00 per individual plot.  
\$ 250.00 for burial casket, opening and closing – additional \$ 150.00 for weekend  
\$ 100.00 for burial cremation, opening and closing - \$75.00 for weekend

There will be an additional \$15 recording fee per deed certificate at time of purchase. \$15.00 per deed certificate if changed from original. Deeds will be recorded at Crook County Courthouse. Owner will receive original, and a copy will be kept at the Town Hall office.

**FAXES:** \$ 3.00 1<sup>st</sup> page, \$ 1.00 for each page thereafter.  
**COPIES:** \$ 1.00 for 1<sup>st</sup> copy and .25 for additional copies  
**COLORED COPY** \$ 1.75 for 1<sup>st</sup> copy and .50 for additional copies  
**NOTARY:** \$ 5.00 per document stamped  
**RECORDS REQUEST:** Cost of Copies, \$23 hourly/\$6.00 minimum, plus any additional overtime

**VENDOR PERMIT:** \$ 30.00 per day

**ANIMAL TAGS:** CATS - \$5.00, Neutered Dogs - \$5.00, Intact Dogs - \$25.00

**LIQUOR LICENSE:**

Retail License	\$1,500.00
Restaurant License	\$1,250.00
Club License	\$1,500.00
Bar & Grill License	\$3,000.00
Malt Beverage Permit	\$ 50.00
Catering Permit	\$ 50.00
Transfer Fee	\$ 100.00

**BULK WATER Residential, \$.03/gallon Commercial \$.05/gallon**

**DISCONNECT/RECONNECT FEE:** \$ 50.00 each service  
**NSF CHECK PROCESSING:** \$ 32.00

**POLICE DEPARTMENT FEES:**

**FINGERPRINTING:** \$ 5.00  
**PORTABLE BREATH TEST (PBT)** \$ 30.00 WEEK OR \$5.00 TEST  
**VIN INSPECTION:** \$ 5.00  
**REPORT REQUEST:** \$10.00 per report

**MOORCROFT TOWN CENTER:**

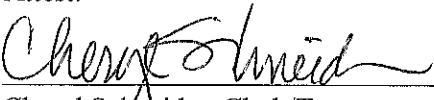
Daily room rental \$ 40.00  
Daily library rental \$ 70.00  
Daily gym rental \$115.00  
Daily cafeteria (w/kitchen) rental \$ 90.00  
Cleaning deposit (refundable if clean) \$150.00

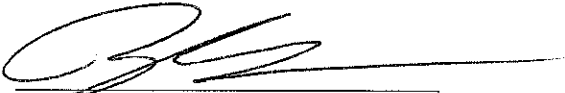
**Monthly Gym Membership: (one FOB with all passes)**

Individual \$30.00  
Couples (same home) \$45.00  
Family (same home) \$60.00  
Senior (62 and older) \$17.00  
Student discount \$17.00  
Daily pass \$5.00  
Minors in group activities \$10.00  
Key fob \$10.00  
Annual 12 month membership purchased – one month free

Resolution passed this 10<sup>th</sup> of January, 2024

Attest:

  
Cheryl Schneider, Clerk/Treasurer

  
Ben Glenn, Mayor