

Town of Moorcroft
Regular Meeting of the Council
Wednesday, April 9th, 2025

Town Council Present: Mayor Ben Glenn, Councilmembers Austin Smith, Dale Petersen, Heidi Humpal and Robert Stewart

Town Representatives Present: Clerk/Treasurer Jesse Connally, Director of Public Works Scott Green, Chief of Police Bill Bryant, HDR Engineer Heath Turbiville, Fire Chief Jeff Holberg

Mayor Glenn called the meeting to order at 7:00 pm and the Pledge of Allegiance was said. Roll call was taken.

Guests Sandy Neiman and Robin Hibbard board members with Crook County Medical Services District appeared before the Council to ask if there is something that the Town would like from the clinic. Neiman advised the foundation was reestablished and they would love to have Council input. Council will put some ideas together and send them to Neiman.

Guests Marina and Mike Wilkinson came to ask Council to change the name on parcel #1426 on N. Sisson to Michael Wilkinson that is currently in Wilkinson's father's name along with the Town of Moorcroft. Town Attorney Carpenter advised Council that Wilkinson should file an official request with the town, so Council can evaluate and research the request.

Petersen motioned to approve consent agenda items 1 & 2; Minutes of Regular Council Meeting March 26, 2025 and April Bill List #1, Smith seconded. All ayes, motion carried. Petersen motioned to approve consent agenda item 3; April Bill List #2, Stewart seconded. Humpal, Stewart, Petersen and Glenn ayes. Smith abstained; motion carried. Smith motioned to approve consent agenda item #4; April Bill List #3, Humpal seconded. Smith, Stewart, Humpal and Petersen ayes, Glenn abstained; motion carried. Smith motioned to make an amendment to the agenda to add April Bill List #4; Fire Alarm system at the MTC. Petersen seconded. All ayes, motion carried. Smith motioned to approve April Bill List #4, Petersen seconded. Discussion was had.

Mayor Glenn paused the discussion on the motion to open the public hearing on the variance request for North Platte Physical Therapy at 7:15pm. Glenn asked the audience if there was any public input for this request. Town Attorney Carpenter advised Council that by state statute there are a few things that the council needs to make specific findings about as far as the variance is concerned. Carpenter listed all the necessary findings needed. No public comments regarding the variance request. Public hearing was closed at 7:18pm. It was decided to handle the request right away. Glenn stated that the town can satisfy all those specific findings based on what Carpenter listed; the shape of the lot, the distance from the main sewer line, the elevation that it would have to travel and there would be no sewer expansion to that area anyway due to where the lot location is at. Discussion was had regarding the request. **Petersen motioned to approve the variance for the septic system with the condition that if the Town was to ever expand the sewer system to the west off West Carbon Street within 50 ft of their existing property line they would be required to hook up to it at the point in which their current septic system failed. The owner must also follow all State and County regulations as well. Humpal seconded. Humpal, Smith and**

Petersen ayes, Stewart nay. Glenn abstained; motion carried. Carpenter will draft formal written variance.

Mayor Glenn brought the discussion back to the motion on the table regarding April Bill List #4. Glenn recused himself and turned the meeting over to Mayor Pro-Tem Petersen at 7:38pm. Pro-Tem Petersen advised there is a motion and a second on the floor for April Bill List #4. Discussion was had regarding the fire alarm system at MTC Town Hall remodel. **Smith and Pro-Tem Petersen ayes, Stewart and Humpal nays. Motion failed.** A workshop was set for Monday, April 14th, 2025 at 6:00pm to discuss the fire alarm system at the MTC Town Hall remodel. **Smith motioned to stop all work at MTC Town Hall remodel but allow the delivery of sheetrock. Stewart seconded. Smith, Stewart and Pro-Tem Petersen ayes, Humpal nay. Motion carried.**

Mayor Pro-Tem Petersen turned the meeting over to Mayor Glenn at 8:25pm.

Clerk Connally gave her department report. Connally requested to close Town Hall on May 23rd, 2025 to allow Clerks to attend Caselle training in Lander, WY. **Stewart motioned to close Town Hall for training on May 23rd, 2025. Smith seconded. All ayes, motion carried.** Connally advised that Zabel was at Town Hall on April 14th to gather information on the appraisal of the current Town Hall.

Director of Public Works Green gave his department report. Green received four estimates to replace the fire hydrant on N. Yellowstone. Glenn Construction-\$3380; BRIM Construction-\$4000; Farnsworth Services-\$8500; and Dan Hart Patrol-\$9300. Green advised this would be no cost to the Town as the business that broke the hydrant will be reimbursing the Town the cost of replacement. Mayor Glenn recused himself and turned the meeting over to Pro-Tem Petersen at 8:32pm. Pro-tem Petersen advised there are four estimates for the replacement repair. **Smith motioned to accept the estimate from Glenn Construction for \$3380 to replace the fire hydrant on N. Yellowstone to be paid by McGarvin Moberly. Humpal seconded. All ayes, motion carried.** Pro-Tem Petersen turned the meeting over to Mayor Glenn at 8:33pm. Green continued with report. Vactor training will be April 10th at 7:00am. Lights in MTC hallways were replaced with LED's. Green & Hiser will be attending Rural Water Conference next week. Shed behind MTC boiler system needs new roof. Dale asked Scott about summer help, Green would like one person to paint curbs around town and would like them to start around the time school gets out. Green will bring dates to next meeting.

Chief Bryant gave the PD report. Officers assisted Moorcroft High School with PBT testing at Prom and After Prom. Junk and Weed Ordinance assessments will start soon. Lossing FTO is progressing well. 2018 Durango back at shop. Deputy Clerk Johnson is working on Municode and hopes to have written proof by end of June.

HDR Engineer Turbiville updated the Council on projects. Powder River Water Phase II Contractor Hot Iron sent over a request to set up a temporary water supply line for residents during construction at the cost of \$7500. Discussion was had on the change order request. Turbiville stated that the additional cost should still fall within the budget of project. **Smith motioned to approve the change order to Hot Iron for \$7500 for the temporary water line during the Powder River Water Project construction. Humpal seconded. Stewart, Humpal, Smith and Glenn ayes. Petersen nay. Motion carried.** North Little Horn project still waiting on documents. Pathways project is continuing. Landfill closure, there is work being done on changes to the cover and should receive comments from DEQ soon. Mayor Glenn recused himself at 8:59pm and turned the meeting

over to Pro-Tem Petersen for discussion on Splash Pad project. Turbiville advised it would be beneficial to close the park during construction. Stewart asked if there could be a fence up around the project to open the southwest corner of the park to still be used during construction. Pro-Tem Petersen stated he feels the park should be closed and Humpal stated there are three other parks that can be used during the construction of the splash pad. Turbiville advised his opinion would be to close the entire park but would discuss it with the contractor. Turbiville provided a change order for 10 additional working days for the splash pad project due to the agreed upon sewer line repair, requesting final date of June 13th, 2025. **Smith motioned to approve the additional days on the change order. Humpal seconded. All ayes, motion carried.** Pro-Tem Petersen turned the meeting over to Mayor Glenn at 9:14pm.

Fire Chief Holberg gave fire update. Five fire fighters are scheduled to attend Cody fire school. Fonzy Haskell saw to it that the county received a commissioners tag to auction off as a fundraiser for the county fire department which gives the owner of it a guaranteed tag to hunt in any region in Wyoming to hunt a deer, antelope or elk after buying a tag. Funds will be disbursed throughout the county, zones and cities would take equal shares

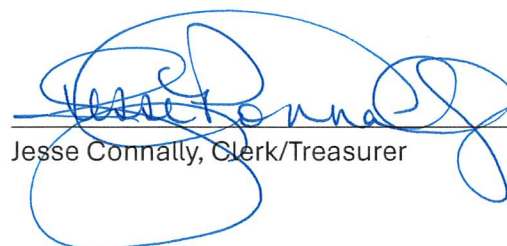
Town Hall remodel update by Holberg. Project on hold while waiting on decision of fire alarm. Drywall will be delivered on April 10th, front façade has been ordered, and cost estimate was approx. \$15,000. Mayor Glenn turned the meeting over to Pro-Tem Petersen at 9:18pm. Front façade was always the town's vision and to be designed by Holberg. Change order will be brought to council for the façade. Clerk Connally suggested having a Special Meeting after the workshop. This way if an agreement can be made, a vote can be held right away as to not hold up the project longer. Council agreed to hold a Special Meeting April 14th, 2025 at 7:00pm after the workshop. Pro-Tem Petersen turned the meeting back over to Mayor Glenn at 9:25pm.

New business: Mayor Glenn was asked to discuss with Council allowing residents to have chickens in town with restrictions. Possible restrictions would be limiting to 6 hens, no roosters, no free range. Sample ordinances will be brought to next meeting, and Council will discuss it more. Petersen asked that we advertise that the Town will be cleaning up the Cemetery the first or second week of May and allow people to pick up their stuff lying on the ground, prior to the town starting cleanup. Mayor Glenn stated that the Town is only trying to encourage cleanup of cemetery along with the town's help.

No old business.

Petersen motioned to go into executive session to discuss personnel. Smith seconded. All ayes, motion carried. Council moved into executive session at 9:36pm.

The regular meeting of the council reconvened at 9:58pm with no action taken. With no further business to discuss, **Stewart motioned to adjourn at 9:59 pm and Smith seconded. All ayes, motion carried.**



Jesse Connally, Clerk/Treasurer



Ben Glenn, Mayor