

Town of Moorcroft  
Regular Meeting of the Council  
Monday, February 13, 2017

Town Council Present: Mayor Sproul, Councilmen Owen Mathews, Dick Claar and Ben Glenn. Councilman Paul Smoot was present via telephone

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Police Chief Doug Lundborg, Public Works Director Cory Allison, Attorney Jim Peck and HDR Engineers Heath Turbiville and Nick VanWhye

Mayor Sproul called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was said.

Guests: Cynthia Clonch was present on behalf of the Crook County Promotion Board and discussed and presented the revised Joint Powers Agreement that was previously approved. She discussed the 10% return of each Crook County municipality disbursement of the revenue from the lodging sales tax. She requested to have a revised copy signed as each municipality is now in agreement with the revision regarding the disbursement. **Councilman Claar motioned to approve and sign the updated copy and Councilman Mathews seconded. Motion passed 5/0.** In addition, discussion was had on whether the Town of Moorcroft would take their 10% or return it back to the Promotion Board. **Councilman Claar motioned for the Town to accept the 10% from CCPD and turn the money to the Moorcroft Chamber of Commerce for the promotion of Moorcroft and Councilman Smoot seconded the motion. Motion passed 5/0.**

Rachel Kimsey requested to have extended hours for Dewey's and she also was present to represent Deere Haven. Attorney Peck stated they are allowed the maximum of 4 days. Council requested for Rachel to attend the next council meeting once the dates could be solidified.

Jane West requested on behalf of the Moorcroft Senior Citizen Center to waive the deposit and monthly fees for the Town's utilities to be waived in their new location. Discussion was had for the reason there was not a charge in the past. Councilman Claar stated the building they are in at this time is owned by the Town and that there are many non-profit businesses that are paying the fees. He requested the Senior Citizen Center approach the Council at budget time for additional money to be donated.

Dwayne Waters, The Water Guy, was present to discuss the Town's decision to discontinue his services and to have the Town's qualified employees to begin the procedure. Discussion was

had on the pros and cons of having the Town's current public works employees doing in house. Council thanked Mr. Waters for providing his services for the Town.

Councilman Mathews motioned to approve the minutes of the regular meeting of January 23<sup>rd</sup>, 2017 and Councilman Glenn seconded. **Motion passed 5/0. Councilman Claar motioned to approve the minutes of the workshop of February 3, 2017 and Councilman Smoot seconded. Motion passed 5/0.** Councilman Smoot requested to remove the bill for 9D Enterprise for snow removal for \$2970.00 for discussion. Discussion was also had on the Farmer's Co-op and Cranston Electric bill. Attorney Peck stated the town should adopt a policy of contractors that are cleared through the town. **Councilman Mathews motioned to approve Bill List 1 and Councilman Claar seconded. Motion passed 5/0. Councilman Glenn motioned to approve Bill List 2 and Councilman Mathews seconded. Councilman Claar abstained for conflict of interest. Motion passed 4/0.** Councilman Smoot thanked Councilman Claar for attending SLIB on behalf of the Town.

Clerk Schneider gave the clerk's report. She will be implementing a credit card check out for the town's employees. She presented the quote from 307 Security for the new drop box to be installed to replace the existing one. She asked if Council wanted her to attempt to complete the Environment Assessment for the Wyoming State Parks or did the council want to HDR to do the work as they previously stated. Clerk Schneider read the letter from Pinnacle Bank requesting to use one of the Town's facilities to continue business in event of a disaster. She stated this has been approved in the past. **Councilman Claar motioned to approve them to use one of the Town's facilities in event of a disaster and Councilman Glenn seconded. Motion passed 5/0. Councilman Claar motioned to have 307 Security install the drop box and Councilman Mathews seconded. Motion passed 5/0.**

Chief Lundborg reported that his officers are doing a good job. There were 5 arrest in January. Officer Tadlock will be attending the academy in April. He stated he will be having surgery next week, but will be checking into the officer periodically.

Nancy Feehan reported the upcoming events at the Moorcroft Town Center. They did quite well on the pizza fundraiser and Valentine's dance/supper which has been designated for the baseball fence. Councilman Claar discussed the money that is currently in the WyoStar Locomotive account. He has spoken to the donor and he has approved this money to be used for the baseball fence. Further discussion was had on what the cost of completing the fence for the baseball field to insure that it is ready for this season. Councilman Claar stated that with the money that has been raised so far that he would like to see the town make up the difference of approximately \$5,000 **Councilman Claar motioned to transfer the money from**

the WyoStar Locomotive account to the recreation account for the baseball fence and to take that money as well as the money the rec board has raised for the fence and for the town to subsidized the remaining \$6,000 to complete Councilman Glenn seconded. Motion passed 5/0. The continued fundraising for the fence would be put back into the town's general account. Councilman Claar and Nancy Feehan stated that Robert Jespersen has been doing a great job at the MTC.

Heath Turbiville reported that he and Clerk Schneider have a telephone conference scheduled with Rebecca Webb, Office of State Lands & Investments, Tuesday, February 14<sup>th</sup> at 7:30 a.m. to discuss Part 2 of the loan application. The Town was 1 of 2 towns that have a master plan in place. Discussion was for Clerk Schneider to do the EA for the green space. Discussion was had on the lagoon.

Director Allison reported he would like to order meter pits to continue to replace the broken ones. He stated there are about 48 in town that needs to be replaced. He stated he budgeted 20 in his budget and would like to go ahead and order 10 which should cost around \$10,000. Councilman Mathews motioned to approve \$ 9,989.50 and Councilman Claar seconded. Motion passed 5/0. He stated he has been contacted by the Morrison Maierle in regards to the retaining wall at the Moorcroft High School and what needs to be done to approve this so they can begin. Councilman Claar motioned to approve if it meets all the criteria and Councilman Mathews seconded, subject to Attorney Peck's approval. Motion passed 5/0.

Councilman Glenn stated the Fire Department is doing well and the EMT classes are going good.

No planning commission report.

Attorney Peck reported that he had the Repeal Ordinance for elected officials and asked if council would like to go ahead with it. Attorney Peck read into record the 1<sup>st</sup> Reading of Ordinance 1-2017 repealing 1-303 of Chapter 3 Title 1 code of the Town of Moorcroft, WY 1979 pertaining to the commencement of term office of mayor and council. Councilman Mathews motioned to approve the 1<sup>st</sup> Reading of Ordinance 1-2017 repealing 1-303 Chapter 3 Title 1 code of the Town of Moorcroft, WY 1979 and Councilman Glenn seconded. Motion passed 5/0. Attorney Peck discussed the club liquor license and the current ordinance. He asked council if they wanted to move forward to the change of \$500 for the club liquor license. Councilman Mathews motioned to approve to enter the 1<sup>st</sup> reading of Ordinance 2-2017 amended the ordinance of 3-102 (B) of Chapter 1 Title 3 code of the Town of Moorcroft, WY 1979 to decrease the annual liquor license fee for limited retail club from \$1500 to \$500; and

**providing for an effective date, and Councilman Glenn seconded. Councilmen Mathews, Glenn, Smoot and Mayor Sproul yay and Councilman Claar nay. Motion passed 4/1.**

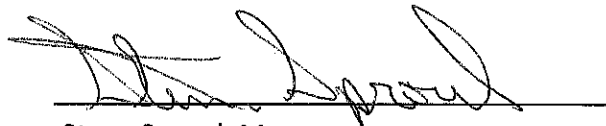
Discussion was had on the PREC franchise. Council discussed the fees and wanting to keep a good partnership with PREC. Council discussed inviting Jeff Baumgartner back to the next council meeting for further discussion. MTC and the CCSD lease discussed as well as VCN lease. Councilman Claar motioned to offer VCN a contract for \$2,000 for their lease retroactive from October, 2016

Old Business: Discussion was had on the RV Park and the current Ordinance. A workshop has been scheduled for March 10<sup>th</sup> at 8:00 am to further discuss the ordinance.

Discussion was had on fees and updated costs. **Councilman Mathews motioned to approve Resolution 3-2017 List of fees and Councilman Claar seconded. Motion passed 5/0.**

Discussion was had on the Finance Committee appointment. **Councilman Claar motioned to not approve the appointed Finance Committee and Councilman Mathews seconded. Councilman Glenn, Claar, Mathews nays, Mayor Sproul yay. Councilman Smoot abstained due to conflict of interest.** Attorney Peck stated the council needs to come up with a standing committee to be appointed every year and to do an Ordinance.

No further business, the meeting was adjourned at 10:55 pm.



Steve Sproul, Mayor



Cheryl Schneider, Clerk/Treasurer