

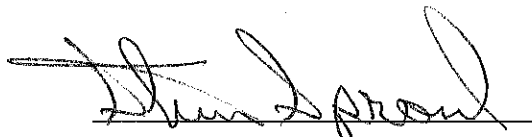
Town of Moorcroft  
Workshop  
Friday, February 3, 2017 – 12:00 p.m.


**Town Council Present:** Mayor Sproul, Councilmen Owen Mathews, Dick Claar and Paul Smoot

**Town Employees Present:** Clerk/Treasurer Cheryl Schneider, Chief of Police Doug Lundborg and HDR Engineers Heath Turbiville and Nick VanWyhe

Heath and Nick discussed the lagoon improvements for the town. They updated the council with the status of the economic hardship and the existing condition of the lagoon. Nick discussed the funding status with both the SRF Loan and USDA Loan. The SRF Loan was for the design of the treatment and upgrades for the lagoon. The original amount of the loan was \$350,000 and \$90,000 has been used to date. It is a 20 year loan at 2.5% interest and has a 25% interest forgiveness. The design fee for the lagoon can be paid for with the existing SRF loan. The USDA loan portion is \$2,017.00 with a grant amount of \$1,221,000 with a total of funding amount of \$3,238,575. The Town will need an approval for a line of credit for \$2,656,000.00 until construction is complete. Clerk Schneider will check with Pinnacle Bank, the town's local bank, for interest rates. A list of other banks will be obtained from Chad Rupe for other loan options. The loan would be until construction is completed and then RD would take over. Discussion was had on the construction of phase 1 for improvements verses postponing phase 1. It will be further discussed and acted on at the next council meeting on Monday, February 13<sup>th</sup>.

Council and department heads present discussed the present employee policy manual and reviewed some areas. Councilman Claar stated that he believes all department heads should be exempt and discussed some options on compensating for extra hours. Discussion was also had on the exempt status of Clerk Schneider, who is currently non-exempt status. Council discussed the option of assigning police clerk Jesse Connally under Clerk/Treasurer's department in order to meet one of the requirements of exempt status. Because of time restraints, each department head, as well as council, will review the handbook and report back with changes.

  
Steve Sproul, Mayor

  
Cheryl Schneider, Clerk/Treasurer