

Town of Moorcroft  
Regular Meeting of the Council  
Monday, January 23<sup>rd</sup>, 2017

Town Council Present: Councilmen Owen Mathews, Paul Smoot and Ben Glenn

Town Council Absent: Mayor Steve Sproul and Councilman Dick Claar

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Public Works Director Cory Allison, Police Chief Doug Lundborg, Attorney Jim Peck and HDR Engineer Heath Turbiville

Councilman Paul Smoot called the meeting to order at 7:04 p.m. and the Pledge of Allegiance was said. Councilman Smoot started the meeting with thanking HDR with their assistance at SLIB .

Leslie Mashak, MTC Recreation Board, was present to ask for the fee to be waived for the use of the MTC on February 11<sup>th</sup> from 5 pm-12 am for a fundraiser community dance. The proceeds raised will be used for the town's profit for the improvement of the baseball field with a fence. **Councilman Mathews motioned to waive the usage fees for the Rec Board sponsored dance on February 11<sup>th</sup> with the proceeds to go to the town's baseball field fence and Councilman Glenn seconded. Motion carried 3/0.**

The regular council meeting was paused at 7:15 and the Public Hearing for the 2017 liquor licenses began. Councilman Smoot called for public comment. The licenses to be approved for renewal are for a retail liquor license for K&R Kimsey LLC, for a club liquor license for VFW Post 8473, for a retail liquor license for Mandi Guideon for the Deere Haven liquor lounge, for a restaurant liquor license for Kelly Donahue and Kandi Elliott for Donna's Diner II and for a liquor license for Ron and Linda Caylor for Hoppers Bar. No public comments were made. Attorney Peck discussed the club license for the VFW and stated that Clerk Schneider stated the minutes from December 2015 the license fee was reduced to \$500.00. Mr. Peck stated we need to pass an ordinance stating the club license to be set at \$500 and that he has an ordinance ready if that is what the council chooses. Councilman Mathews stated without having a full council tonight to table the VFW **Councilman Mathews motioned to approve liquor license 1,3, 4, 5 and to table #2 which is VFW at this time and Councilman Smoot seconded. Motion to carried 3/0.** Public hearing concluded at 7:28 p.m. Regular council meeting reconvened at 7:28 p.m.

Jeff Bumgarner, Vice President of Member Services for PREC, was present to answer any questions from council regarding the PREC franchise agreement with the town. Attorney Peck discussed his communications with Mr. Hughes regarding paragraph 2G. Franchise fee was also discussed.

Garth & Rheann Crow, Amateur Radio Group, requested a variance for overnight camping for their annual Amateur Radio Field Day on June 23<sup>rd</sup> and June 24<sup>th</sup>. Discussion was had and council asked them to let Public Works Director Allison know which area in Moorcroft would be best to set up and they will

also meet with Chief Lundborg regarding emergency management. They will bring the information back to the council for approval.

**Consent Agenda:**

**Councilman Mathews motioned to approve the consent agenda without Bill list 5 and Councilman Glenn seconded. Councilman Smoot had questions on the bill list regarding repairs and snow removal. Motion passed 3/0.** Discussion was had on the approval for Bill list 5 with only two council members to vote. Attorney Peck stated you can approve a bill with the majority of the council present voting. **Councilman Mathews motioned to approve Bill list 5 and Councilman Smoot seconded. All ayes with Councilman Glenn abstaining. Motioned carried 2/0.**

Clerk Schneider gave the clerk's report and revenue and expenditure report. She requested to have signature cards at the bank changed from former Mayor Pro Tem Dick Claar to Mayor Pro Tem Paul Smoot. **Councilman Mathews motioned to authorize the name change from Dick Claar to Paul Smoot and Councilman Glenn seconded. Motioned carried 3/0.** The second half of the direct distribution was received from the state. Tabs have been added to the website for bids and MTC events. She is in the process of changing the WYOstar Baylor account name to Landfill Closure.

Discussion was had on the VCN antenna space lease agreement. There was discussion on whether the town provides electricity. Attorney Peck will contact VCN for further information.

Chief Lundborg gave the police department and emergency management report.

Nancy Feehan gave the recreation board update and reported back to council the monthly pass fees the recreation board is proposing is \$2.00 for single day pass, \$20 for a monthly individual pass, \$30 for a monthly family pass with a town water bill, and \$40 for an out of town monthly family pass. Open gym is Monday, Wednesday, Friday from 8-10 am and Monday and Wednesday nights from 6-8 pm or 7-9 pm. Monday is typically open gym for men's basketball and Wednesday is typically women's volleyball. These fees will be added to the resolution for list of fees.

Heath Turbiville congratulated the town on the Goshen Street grant project funding. The meeting with SLIB for the loans for the matching grant is on **February 2<sup>nd</sup>**. He suggested the town have a workshop for the timing on the maintenance part of the project. The workshop is scheduled for **February 3<sup>rd</sup> at 12:00 pm.**

Director Allison gave the public works report and reported that he has a water sampling training the first week in February.

Councilman Glenn gave the fire report. He reported the first EMS class began tonight.

No planning report

Attorney Peck discussed the ordinance addressing when the new offices take effect. He stated under state law it takes affect the first Monday in January following the election and the town's ordinance states it takes affect the 1<sup>st</sup> day in January. He discussed the two options which are to repeal the ordinance or to amend the ordinance to state that each term will start as set by state law. The council asked if he would do a repeal ordinance. He discussed standing and special committees and the town's ordinance 1-315 on appointments. Clerk Schneider will do an eblast to other municipalities to see what communities similar in size and let council know what information she receives. He reported that he hasn't received the proposed lease from Mr. Hughes on the MTC gym lease for CCSD as of yet.

#### **Old Business:**

Discussion was had on whether an ordinance or resolution is needed to change the tap fees for water and sewer as it was found to be done both ways in the past. Attorney Peck discussed both ordinance and resolutions. Clerk Schneider will send an eblast out to other municipalities and email council with any information.

Councilman Mathews stated the town is currently not following the ordinance regarding RV parks. With the absence of two of the council and one council member abstaining, **Councilman Mathews motioned to table the discussion until the next meeting and Councilman Glenn seconded. Councilman Smoot abstained for conflict of interest. Motion carried 2/0.**

**Councilman Mathews motioned to approve to add the new fee list for the open gym at the MTC to \$2.00 for single day pass, \$20 for a monthly individual pass, \$30 for a monthly family pass with a town water bill, and \$40 for a family pass without a water bill and Councilman Smoot seconded. Motion carried 3/0.**


Discussion was had on Resolution on 3-2017 Town Appointments. Clerk Schneider read a statement from the mayor for his recommendation for a description for a finance committee. **Councilman Mathews motioned to approve Resolution 3-2017 minus the finance committee and Councilman Smoot seconded.** Motion was withdrawn for further information on standing committees. **Councilman Mathews motioned to approve the board members for the Park and Recreation Board as Char Delfino, Phoebe Hawk, Nancy Feehan, Amber Mathews, Casey Devish, Leslie Mashak and for the board members of the Planning Committee as Charlie Britton, Margaret Lynch, Larry Ferrell and Shane O'Leary and Councilman Glenn seconded. Motion carried 3/0.**

#### **New Business:**


Discussion was had on the cease and transfer of the landfill. Councilman Mathews requested Heath Turbiville to get an application to pursue a cease and transfer station. Heath stated the application date is for June 1<sup>st</sup> meeting and is due March 3<sup>rd</sup>.

No open forum.

With no further business, meeting was adjourned at 10:06 p.m.

  
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Paul Smoot, Mayor Pro Tem

ATTEST:

  
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Cheryl Schneider, Clerk/Treasurer