

Town of Moorcroft
Minutes of Workshop
Friday, March 10, 2017

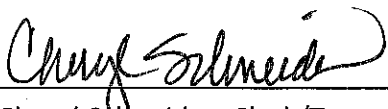
Town Council Present: Councilmen Dick Claar, Paul Smoot and Owen Mathews

Town Employees Present: HDR Engineer Heath Turbiville, Clerk/Treasurer Cheryl Schneider and Deputy Clerk Cindy Hubble

Brandi Harlow, NE Regional Director for the Wyoming Business Council was present to report on the MTC building and the grant that Dell Atkinson had been discussing with the council. She has toured the facility and answered questions about the grant process. She stated that due to the budget restraints that grant money is tight and very competitive. It is a two-step process which includes what the master plan for the future of the MTC along with a feasibility study that should show job potential/growth and then the town would apply for a planning grant. She offered any assistance to town employees with the grant writing. All planning grants require a 25% cash match. The next deadline is June 1st. She requested the Town to keep her updated on what the Town's intentions are to move forward with the grant.

RV Park Ordinance length of stay was discussed and whether the length of stay should be extended to 180 days. Discussion on the length/size of the RV was also discussed and possibly changing the length to 40'. Councilman Claar suggested that if Goshen project should come in under budget that restricted money for water could be used to get additional meter pits to install where there are currently none. The topic will be added to the next council meeting on Monday, March 13th agenda for further discussion and action.

The continuation of updating and reviewing the Employee Policy Manual/Handbook was discussed. Clerk Schneider will check with Tom Mills, the Town's IT contact, to update the computers with user specific passwords and security at the Government level. John Aloisio suggested that the passwords be kept in a sealed envelope in a safe place. Exempt and Non-exempt status was further discussed. Council will continue to work through updating the manual/handbook. A workshop was scheduled for Friday, March 17th to finish going over the remainder. Once completed, the manual/handbook will be emailed to LGLP for review.



Cheryl Schneider, Clerk/Treasurer