

Town of Moorcroft  
Regular Meeting of the Council  
Monday, August 22, 2016

**Council Members Present:** Mayor pro-tem Dick Claar, Councilman Owen Mathews, Councilman John Aloisio and Councilman Glenn

**Absent:** Mayor Steve Sproul

**Town Employees Present:** Clerk/Treasurer Cheryl Schneider, Public Works Director Cory Allison, Chief of Police Doug Lundborg and HDR Engineers Heath Turbiville and Nick VanEye.

Mayor Pro-tem Claar called the meeting to order at 7:05 and the Pledge of Allegiance was said.

Mayor Pro-tem Claar stated that two guests have been added to the agenda: Cynthia Clonch and Trey Aars.

Mark Broderson, Superintendent of Crook County Schools, introduced himself to the council and those attending the meeting.

Guests: Ron Caylor requested to transfer the liquor license from Hopper's Bar from Jessica Schnabel and Kathy Johnson . **Councilman Mathews motioned to accept the transfer of the liquor license from Hopper's Bar LLC, Jessica Schnable and Kathy Johnson to Ronald D. and Linda L. Caylor and Councilman Aloisio seconded. Motion passed 4/0.**

Trey Aars, AA Mobile Home Park, requested a variance for water and sewer fees at his mobile home park. Councilman Aloisio instructed Public Works Allison to inspect the meter at the mobile home park. Allison stated he is currently doing a 5 day meter read. Because further discussion is needed, **Councilman Aloisio motioned to schedule a workshop on this discussion and Councilman Glenn seconded. Motion passed 4/0.** The billing will be delayed until the workshop.

Cynthia Clonch, Texas Trail Museum, requested an open container for wine that is served at the 7<sup>th</sup> Annual Heritage Round Up. The street will be blocked off in the same area as it is at Jubilee and for the hours of 4 pm-10 pm. **Councilman Aloisio motioned to relax the open container and Councilman Mathews seconded. Motion passed 4/0.**

Del Atkinson, NEWEDC, discussed the grant for the MTC.

Consent Agenda: **Councilman Mathews motioned to approve the consent agenda and Councilman Aloisio seconded. A correction was made to Bill List 2. Motioned passed 4/0. Councilman Mathews motioned to approve Bill List 3 and Councilman Glenn seconded. Motion passed 4/0.**

Clerk Schneider gave the clerk's report. She requested to have payroll be taken from the general account and to change the payroll account at Pinnacle Bank to the 1% Specific Tax account for the

restricted funds designated to be kept separate. **Councilman Mathews motioned to stop having payroll be taken from the payroll account and to now be taken from the general account and to change the account to be used as the 1% Specific Tax account and Councilman Glenn seconded. Motion passed 4/0.** Clerk Schneider stated she received the CWC-15140 transfer of the consensus money which requires the Mayor's signature to complete the transfer of money. **Councilman Mathews motioned to approve the signing the grant agreement and Councilman Glenn seconded. Motioned passed 4/0.** Clerk Schneider stated she has been working on a solution for easier reconciliation for credit card use. She will continue to research the contracts and cheapest fees for the customers as the town legally cannot absorb the credit card fees. She encourages customers to sign up for the automatic draft payment to avoid fees for using credit cards of any type that customers will be charged and will look at implementing the online payment option.

Chief Lundborg reported there have been a lot of burglaries and reminded citizens to lock up their vehicles. He reported Officer Chris Konija has resigned and will be done at the end of the month. He has accepted a new position in Boysen, but will continue to work part time in Moorcroft on his days off. Officer Bill Peters is filling in at this time.

Nancy Feehan gave the rec board report. Del Atkinson stated he will assist Nancy with more information on grants for the security camera for the MTC.

Heath Turbiville, HDR Engineer stated he received the final acceptance for the ballfield. **Councilman Mathews motioned to accept the work on the ballfield and begin advertising for the final acceptance so funds can be released and Councilman Glenn seconded. Motion passed 4/0.** Two Resolutions were presented for the Goshen Street project to apply for MRG and SRG grants. The difference between the two is one is just for water and the other includes sewer line along with water. **Councilman Mathews motioned to approve Resolution 10-2016 for \$1,215,000.00 for the Goshen Street Water Project and to apply to SLIB to include the sewer line along with the water and Councilman Glenn seconded. Motion passed 4/0.** Councilman Mathews motioned to approve Resolution 11-2016, which is the loan portion of project and Councilman Aloisio seconded. **Motion passed 4/0.**

Public Works Allison stated they did the final walk through on the ballfield. He will get pricing for fencing. The concrete wall was torn down at the Moorcroft Town Center and they are ready to pour concrete. JC Scott had a carryover of 24 hours of vacation due to shortage in the public works department and would like to use the carryover of these hours. The employee manual will be updated and revised in the near future. **Councilman Glenn motioned to allow JC to use the 24 hours of vacation accrued and Councilman Mathews seconded. Motion passed 4/0.** The roof at the building at Robinson Park was discussed. Councilman Aloisio requested to wait until we have something in writing for costs. Discussion on the loader was had. Councilman Mathews would like to see an updated lease option from both Case and Titan. The town will keep leasing for \$600/week until the next council meeting on September 12<sup>th</sup>, as long as Titan will continue to do so.

Fire Department had no report.

Char Delfino gave the EMS report.

Planning Commission had no report.

No Attorney report.

Old Business:

The security system at the Moorcroft Town Center was discussed. Further discussion will continue at the next council meeting in regards to specific bid and areas where cameras will be placed.

Councilman Mathews discussed the proper procedure on how the town council meetings should run and be adjourned.

New Business: Discussion to put landfill fees discussion at next meeting.


Open Forum: Paul Smoot suggested an idea to raise money for the fence around the ballfield by placing signs with paid advertising from businesses.

Councilman Aloisio moved to go into executive session at 8:58 p.m. to discuss personnel procedures and Councilman Mathews seconded. Motion passed 4/0. The regular meeting of the council was called back into order at 9:38 p.m. with no action taken.

With no further business, Councilman Aloisio moved to adjourn the meeting at 9:38 p.m. and Councilman Glenn seconded. Motion passed 4/0.

  
Dick Claar, Mayor Pro Tem

ATTEST:

  
Cheryl Schneider, Clerk/Treasurer