

Town of Moorcroft
Council Meeting Minutes
Monday, February 22, 2016

Council Members Present: Mayor Sproul, Councilman Claar, Councilman Aloisio, and Councilman Glenn

Council Members Absent: Councilman Mathews

Town Employees Present: Cory Allison, Public Works Director, Heath Turbiville, Town of Moorcroft Engineer (HDR), Jim Peck, Town Attorney and Cheryl Schneider, Clerk/Treasurer

Town Employees Absent: Chief Lundborg

Guests:

John D. Davis requested to have new title for the old army truck that the Oshoto Zone 25 obtained from the town several years ago. The council has no objection to apply for a new title then will transfer the title over to the Oshoto Zone 25. The Oshoto Zone 25 will pay for cost of the new title.

Consent Agenda:

Councilman Aloisio made a motion to approve the consent agenda and Councilman Glenn seconded. Motion passed 4/0.

Clerk's Report:

Discussion was had on the approval to amend Donna's Diner dispensing area to the room change request for the additional expansion that is being constructed so it will be legally usable once construction is complete. Councilman Claar made a motion to approve to amend the additional expansion and Councilman Aloisio seconded. Motion passed 4/0.

Motion was made by Councilman Aloisio to contract with Casey Peterson & Associates to do an audit review and the motion would also include bringing in Caselle to update bookkeeping. Councilman Claar seconded. Motion passed 4/0.

Motion was made by Councilman Aloisio to pay Diehls the past due balance and to send a letter to them indicating at this point on the town will require receipts with legible signatures and a second copy. Councilman Claar seconded the motion. Motion passed 4/0.

Motion was made by Councilman Claar to amend the January 25, 2016 minutes from Wednesday, January 25th, 2016 to Monday, January 25th. Councilman Glenn seconded the motion. Motion passed 4/0.

Discussion was had on having a separate PC for Caselle for security reasons and also for a designated technology coordinator.

Police Report:

Officer Bass presented information on the grant for the warning system. Councilman Aloisio made a motion to accept the recommendation to purchase the warning siren and accessories for \$41,034.14 and to go ahead and set up a 90 day note with Pinnacle Bank to pay the bill with the understanding the money has already been approved. Councilman Claar seconded the motion. Discussion was had. Councilman Glenn asked for clarification on loan amount. Councilman Aloisio amended his motion to \$50,000. Councilman Claar amended his second. Motion passed 4/0.

Emergency Management:

No report

Recreation Board:

Nancy Feehan reported about 20 people attended the Non-Profit meeting last week. She reminded council to get all the building keys back from the staff once the school district is done using the building. Discussion was had regarding the school's contract. The board has requested a grant from PREC for \$5,000 for recreation equipment. PREC will be looking at the building.

Engineer's Report:

Heath reported the opening bid for the turf is next Wednesday, March 1st at 3:00 pm. We have not received any bids at this time. All bids will be brought to the next council meeting.

Public Works:

Discussion was had retaining wall on Little Horn and Converse and the visibility issue that exists there.

Discussion was had on Carr Road. Cory reported the corner is the biggest problem and he suggests putting up a guardrail or putting up posts.

Cory reported he is going through the Assessor's Report and what town properties are available.

Discussion was had on the Noakes' septic system. Councilman Claar made a motion to have Cory call Mr. Noakes and advise him to fix the problem or to dig it up. If he does not comply, the water will have to be shut off. Councilman Glenn seconded the motion. Motion passed 4/0.

Fire Department:

Councilman Glenn reported he is working on upcoming budget. Fire training is going good.

EMS:

Char Delfino reported they had training last week and met with the new Medical Director from Gillette.

Planning Committee:

No report

Attorney Update:

Mr. Peck reported he has been in contact with Marla from Mark Hughes' office regarding the town lots. She will talk to Mr. Hughes about it this week.

Mr. Peck informed council to watch for an email from the ADA Compliance and what the US Justice is enforcing on regulations on websites, etc.

Mr. Peck discussed the land with the drainage and contacting and the need to get this resolved.

Old Business:


Discussion was had on the Moorcroft Town Center. Mayor Sproul advised that all building requests need to go before the council and clerk before it is used. Councilman Aloisio reported two groups have expressed interests to occupy for various lengths. Mr. Peck recommends the council needs to pursue creating a template for leasing contracts and it will give the town a blueprint for future contracts. Since there are still issues that have not been addressed

involving the building's usage, it would be advised to form a committee meeting as a whole and bring ideas. Date will be decided for a meeting. Discussion was had on liability insurance. Mr. Peck recommended that all these issues be looked out before leases are signed. Mayor Sproul requested that nothing new be schedule until this is done. The committee gave the council the dates that are currently schedule for use and the council agreed to continue to go ahead with what is currently scheduled. Mr. Peck advised that there needs to be a consensus that everyone should come to. Mayor Sproul will keep Mr. Peck informed.

New Business:

Councilman Claar reported that he along with Councilmen Aloisio, Mathews and Public Works Director Allison attended WAM last week. There is no consensus money for any town for the next two years. All communities are struggling. Councilman Aloisio expressed his appreciation for letting the council attend WAM.

With no further business, the meeting was adjourned at 9:19.


Steve Sproul, Mayor

ATTEST:


Cheryl Schneider, Clerk/Treasurer