

Town of Moorcroft
Regular Meeting of the Council
Monday, April 9th, 2018

Town Council Present: Councilmen Owen Mathews, Dick Claar Paul Smoot and Ben Glenn

Town Employees Present: Clerk/Schneider Cheryl Schneider, Police Chief Doug Lundborg, Attorney Jim Peck, Public Works Director, HDR Engineer Heath Turbiville

The meeting was called to order at 7:00 pm with the Pledge of Allegiance was said.

Guests:

Mandi Gideon, Deere Haven LLC, requested for the Council to allow her to cater a wedding outside of the city limits. **Councilman Claar motioned to approve the permit for Deere Haven, LLC and Councilman Mathews seconded. Motion carried 4/0.** She also discussed hosting some events and serving alcohol in a patio area outside the building. **Councilman Claar motioned to approve allowing serving in the patio areas for events as long as it is discussed and approved by Chief Lundborg two weeks prior to the event and Councilman Mathews seconded. Motion carried 4/0.**

Deidre Budhal, Casey Peterson, LTD discussed the audit review. She stated she anticipated to begin in July next year to start the process.

Councilman Smoot motioned to move to executive session at 7:18 pm for personnel reasons and Councilman Claar seconded. Motion carried 4/0.

Regular meeting of the council reconvened at 7:45 pm.

Councilman Mathews motioned to approve Bill List 1 and Councilman Claar seconded. Motion carried 4/0. Councilman Claar motioned to approve Bill List 2 and Councilman Mathews seconded. Councilman Glenn abstained for conflict of interest. Motion carried 3/0.

Councilman Mathews motioned to approve the Consent Agenda and Councilman Glenn seconded. Motion carried 4/0.

Clerk Schneider gave the clerk's report. She has two approvals needed for LGLP as the Town's liability carrier and BC/BS as the medical coverage carrier for the upcoming year. **Councilman Smoot motioned to approve LGLP as the Town's carrier and Councilman Mathews seconded. Motion carried 4/0. Councilman Claar motioned to continue with BC/BS as the Town's carrier and Councilman Mathews seconded. Motion carried 4/0.** Discussion was had on what to charge for visitors that go with membership holders at the MTC. **Councilman Smoot motioned to add a daily fee of \$10.00 for a visitor and Councilman Claar seconded. FOBs will be issued to the visitors.** Discussion was had for a waived fee for volunteers and/or employees. **Councilman Claar motioned to reduce the fee for Fire/EMS**

volunteers along with employees to \$15.00 per month and Councilman Smoot seconded. Motion carried 4/0. Clerk Schneider asked Council's direction on what their decision was for the request for Pine Haven to use the Moorcroft Landfill burn pit for yard debris since the landfill was only for town residents. **Councilman Claar motioned for Clerk Schneider to write a letter stating the Council cannot allow the use by Pine Haven since the landfill is closed for everyone except town residents and Councilman Mathews seconded. Motion carried 4/0.**

Chief Lundborg discussed the different options he has on a lease for a new police car for a fourth officer if one is approved to be hired. He has submitted a grant for security lights for the MTC.

Nancy Feehan updated council with the upcoming events at the MTC.

Heath went over the bids that were submitted and accepted for the Goshen Street Project. Discussion was had on the responsive bidders and SRF requirements. The bid was awarded to Powder River Construction, Inc. and the bid was the same price with asphalt or concrete. HDR recommends Powder River Construction with concrete. **Councilman Claar motioned to accept the bid from Powder River Construction, Inc. with concrete, for 2,092,638.50, contingent with SRF approval and Councilman Smoot seconded. Motion carried 4/0.** The new meter pits were on the bid.

Cory discussed the snow removal and the broken water line that occurred on Thursday on Powder River. JC and Howard will be gone Tuesday through Friday for the water training in Casper and Cory will be there on Wednesday and Thursday.

Fire Chief Devish gave the fire dept report.

Clerk Schneider requested Council to approve the ambulance write offs for period of 2016- current date for \$33,532.56 for uncollectable debt from collections, medicare and other insurance contractual agreements. **Councilman Claar motioned to approve the write offs and Councilman Glenn seconded. Motion carried 4/0.**

Attorney Peck gave his report. He was asked to work on updating and Ordinance on the mayor and council salaries.

Old Business:

The MOU for the Secret Squirrel Brigade and the MTC was discussed. Attorney Peck reviewed the MOU and stated some corrections needed to be made. Clerk Schneider will send the one used for the MTC gym and CCSD. Andrea Wood will work on the corrections and have it ready for the next meeting.

New Business:

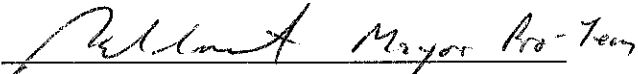
Attorney Peck read Ordinance 3-2018 in to record on the 2nd reading.

ORDINANCE AMENDING SECTION 1-316 OF CHAPTER 3, TITLE 1 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO INCLUDE AS SUBSECTION (b) PROVISIONS TO ESTABLISH A SPECIAL COMMITTEE TO OVERSEE THE MOORCROFT TOWN CENTER; PROVIDE FOR THE APPOINTMENT OF MEMBERS; PRESCRIBE RESPONSIBILITIES; AND PROVIDE FOR AN EFFECTIVE DATE.

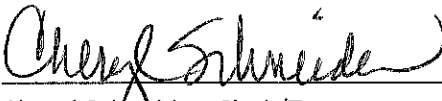
Councilman Claar motioned to approve Ordinance 3-2018 on the 2nd reading and Councilman Mathews seconded. Motion carried 4/0.

Discussion was had on the vacant building next to the town hall. Attorney Peck will draft and send a letter to the owners of the building regarding the conditions of the buildings. Discussion was had on the investment fees for abandoned buildings. Attorney Peck will look at the Ordinance for revision.

With no further business, the meeting was adjourned at 9:47 p.m.


Paul Smoot, Mayor Pro Tem

ATTEST:


Cheryl Schneider, Clerk/Treasurer