

Town of Moorcroft
Regular Meeting of the Council
Monday, September 25, 2017

Town Council Present: Councilmen Owen Mathews, Ben Glenn and Paul Smoot

Town Council Absent: Councilman Dick Claar and Mayor Steve Sproul

Town Employees Present: Clerk/Treasurer Cheryl Schneider, Attorney Jim Peck, Public Works Director Cory Allison, and HDR Engineers Heath Turbiville and Nick VanWyhe.

Town Employees Absent: Police Chief Doug Lundborg

The meeting was called to order by Mayor Pro Tem Paul Smoot and the Pledge of Allegiance was said.

Angie Peters, Moorcroft Parent Advisory, requested to use the MTC for the Annual Halloween Party and to waive the fee since it is a community event. **Councilman Glenn motioned to allow the use of the MTC on October 24th-29th downstairs and October 27th-20th upstairs and to waive the fee for the use of the building and Councilman Mathews seconded. Motion carried 3/0.**

Elaine Buckmiller, Moorcroft Chamber of Commerce, requested to use the Moorcroft Fire Hall to host the Annual Citizen/Business of the Year banquet. There will be an open bar from 6-7 pm. **Councilman Mathews motioned to approve the Chamber of Commerce Citizen/Business of the Year banquet at the Fire Hall on October 14th and Councilman Smoot seconded. Motion carried 3/0.** She also requested to have the Annual Harvest Festival at the Fire Hall on November 4th. They request to host the event there for the outlet accessibility. **Councilman Smoot motioned to approve the Harvest Festival on November 4th and Councilman Glenn seconded. Motion carried 3/0.** A big thank you goes out to all the volunteers!

Councilman Mathews motioned to approve September Bill List 3 and Councilman Glenn seconded. Motion carried 3/0. Clerk Schneider stated there was a correction in the minutes for September 14th. **Councilman Smoot motioned to correct the minutes for September 14th and Councilman Mathews seconded. Motion carried 3/0.**

Clerk Schneider gave the Clerk's report. Discussion was had on the upcoming training which would require the closure of the Town Hall from October 23th-26th. There was a concern from a citizen on the open position of the deputy clerk and whether the position would be re-advertised after the recent hire of the part time flexible position. Discussion was had on the cost of re-advertising and the current part time clerk's interest and qualifications for the full time position. Clerk Schneider recommended Jodi Clark be hired to fill the full time deputy clerk position. **Councilman Mathews motioned to accept the recommendation from Clerk Schneider to hire Jodi Clark as the deputy clerk treasurer at \$16.00 per hour with benefits with a probationary period of one year and Councilman Smoot seconded. Motion carried 3/0.** The position of the part time flexible position will be re-evaluated at a later date and discussed at the next workshop on Friday, September 29th.

Discussion was had on the cleaning contract. Clerk Schneider recommended having Jesse Connally do the interim cleaning. **Councilman Mathews motioned to advertise for the cleaning contract and to accept Jesse Connally as the interim for cleaning and Councilman Glenn seconded.** PW Director Allison stated he would like to add the

cleaning of the maintenance shop to the contract. Attorney Peck will review the cleaning contract. This discussion will also be added to the workshop on Friday. **Motion carried 3/0.**

Discussion was had on the sale of the lot. **Councilman Glenn authorized to sale Lot 1 A, the resubdivision of Lots 1,2,3,4,5,6, of Block 9 of the 5th addition to the Town of Moorcroft, for total \$35,870, which includes \$35,000 for the actual purchase of the property, \$370 for title insurance and \$500 for administrative fees for a total of \$35,870 to Esther Shilts in Moorcroft and also authorize execution of any and all documents appropriate for this sale including the purchase agreement, warranty deeds or any other document to be either authorized by the Mayor to sign or the Mayor Pro tem in the Mayor's absence and Councilman Mathews seconded. Motion carried 3/0.**

Nancy Feehan gave the rec board report. Discussion was had on the keyless entry for the MTC and the use of the building.

Heath Turbiville gave the engineer's report.

Public Works Allison reported the change of the landfill hours. Beginning next week, the landfill will be open from 10-3 on Thursdays and Fridays and 10-3 on the 2nd Saturday of the month. Rick Reed will do the landfill and will be at the MTC Monday-Friday for the remaining of his allocated hours. Discussion was had on the cameras at the ball field and the yard waste drop site for the future.

Councilman Glenn presented the MOU between the Moorcroft fire department and the Crook County Fire Department. Mayor Pro tem Smoot read aloud and signed the MOU.

Attorney Peck gave the attorney 's report.

Discussion was had by the council on the Mayor's attendance at the town's meetings. **Councilman Mathews motioned that the last two absences of the Mayor be reflected as unexcused absences and to direct the Mayor to communicate with the council his intentions of his ability to fulfill the office of the Mayor and Councilman Glenn seconded. Motion carried 3/0.**

With no further business, the meeting was adjourned at 9:04 p.m.


Paul Smoot, Mayor Pro Tem

ATTEST:


Cheryl Schneider, Clerk/Treasurer