

Town of Moorcroft  
Regular Meeting of the Council  
Monday, October 9, 2017

**Town Council Present:** Councilmen Owen Mathews, Ben Glenn, Dick Claar and Paul Smoot  
**Absent:** Mayor Steve Sproul

**Town Employees Present:** Deputy Clerk Jodi Clark, Police Clerk Jesse Connally, Chief of Police Doug Lundborg, HDR Engineers Heath Turbiville and Nick Van Whye, and Town Attorney Jim Peck

**Absent:** Public Works Director Cory Allison

Mayor Pro Tem Paul Smoot called the meeting to order at 7:00 pm with the Pledge of Allegiance being said.

**Guests:**

Klancie Britton and Diane McQue with Eastern Wyoming College requested to use a room at the Moorcroft Town Center at no charge to have a place to have classes. Klancie teaches the GED classes. Councilman Claar stated that would be a great idea as long as there is an understanding that if the space was ever needed, they may have to move. Council Claar motioned to let them use a room at no charge, Councilman Mathews seconded. Motion carried 4/0. Attorney Peck state they should supply liability insurance. The room will be used on Wednesday nights and Klancie can make arrangements with Public Work Director Allison to figure out which room would be the best. Councilman Mathews stated we could just use the current lease with no charge.

**Consent Agenda:**

**Bill List:**

Councilman Claar questioned the late fees on the Carquest bill. Deputy Clerk Clark stated that she had contacted Carquest and we are missing an invoice and she would like to remove that bill from the list at this time and we will put it on the list for the next meeting. Councilman Smoot motioned to approve the bill list and pull the Carquest bill. Councilman Claar seconded. Motion carried. 4/0

**Workshop Meeting:**

Councilman Mathews stated the Crook County Commissioners would like a letter from the Town of Moorcroft consenting that the levy be put on the ballot to form a solid waste district in Crook County. Councilman Mathews motioned to send a letter to the Crook County Commissioners stating a 2% mil levy for the ballot. Councilman Claar seconded the motion. Motion carried. 4/0 Further discussion was done and Councilman Claar decided to make a motion to amend the previous motion to change the levy amount to 3% from 2%. Councilman Mathews seconded and motion carried. 4/0

### **Clerk's Report:**

Clerk Schneider is absent, Deputy Clark read the Clerk's Report that Clerk Schneider left. She would like the Council to approve to remove Cindy from all of the accounts and add Jodi Clark to all of the accounts. Councilman Smoot made a motion to remove Cindy Hubble from all of the accounts and add Jodi Clark to all the accounts at Pinnacle Bank as needed. Councilman Glenn seconded. Motion approved. 4/0

All office staff will be out for training in Utah, Monday October 23<sup>rd</sup> through Thursday October 26<sup>th</sup>. Councilman Claar made a motion for The Town Hall to be **Closed** Monday October 23-Thursday October 26, 2017 with putting Cory's number as point of contact. Councilman Smoot seconded. Motioned carried. 4/0

Discussion was brought up on the Senior Citizen's rates. We will need to check the ordinances and the State of Wyoming Statutes. This will be discussed this at a future meeting.

The money from the proceeds of the sale of the lot will need to be recognized as unanticipated revenue. Once received, a resolution will be passed as to what needs to be done with it.

### **Police Report:**

Chief Lundborg reported that the "Kiss the Pig" to support the Beef and Bridle 4-H Club is going well. Jory has approximately 5 weeks left at the academy, but still helping out on the weekends. The police department calls for services are up 30% this year. Chief Lundborg will be absent October 19<sup>th</sup> - October 22, 2017. He will be absent November 1<sup>st</sup> also.

### **Emergency Management:**

Chief Lundborg is working on evacuation plans for the preschool and special need families and families that are elderly. Councilman Mathews expressed appreciation for the time and effort that has been put into the planning.

### **Recreation Board:**

Nancy Feehan is requesting on Candace Nelson's behalf to use the gym for Pee Wee basketball practice. Motion was made by Councilman Mathews and seconded by Councilman Claar to waive fees for the Pee Wee basketball usage in the gym for practice. Motioned carrier. 4/0 Starfish had a little excitement as the fire alarm went off, everything was ok. Police and Fire Department decided that pain fumes set off the alarm. Nancy reported that we had over \$800 in sales in the last couple weeks. Nancy is concerned about the cleaning and maintenance within the building. Not sure what the current expectations are for the building. Councilman Smoot requested Nancy make a list of what she thought should be done and how often, similar to a "Cleaning Checklist". Open gym is going to be Monday, Wednesday and Friday 8:15 to 10:15, Candace Nelson is going to help Nancy with this. Tickets for the gym can be purchased at the Town Hall or from Nancy. Nancy brings the money to Town Hall regularly.

Nancy received a bid from 307 Security for the Key Fob pad system for the Moorcroft Town Center and the camera for the gym. Dick would like to see a Key Fob System, that if the fobs are lost we can remove the fob from the system. Paul would like to have some more information on the system. Nancy will ask 307 Security to come to the next council meeting and bring information on the security system.

**Engineer Report:**

Heath Turbiville with HDR gave the Engineer Report.

**Public Works Report:**

Public Works Director is absent

**Fire Department Report:**

Ben Glenn resigned from the Fire Chief Position. Fred Devish has now assumed the position. Fire Chief Devish stated that the active roster is about 20-24 volunteers. Fire Chief Devish presented 2 invoices for request to pay them. They are both over \$1,000.00; the first one is for the training that Chaplin Gordon Harper provided for the department in the amount of \$1,300. Councilman Mathews made a motion to approve the payment to Chaplin Harper in the amount of \$1,300, to be taken from the training budget, Councilman Smoot seconded, motioned carried. 4/0 Second request is for the uniforms from That Embroidery Place in the amount of \$2,363.16. Councilman Claar made a motion to approve the invoice in the amount of \$2,363.16 for the uniforms with \$363.16 being transferred from small tools to uniforms to cover this invoice. Councilman Mathews seconded it, motion carried, 4/0.

Councilman Mathews asked Fire Chief Fred about the status of the air packs. He stated that help should be available through the AFG (Assistance for Fire Fighter Grant) for a grant for 95/5. This application will need to be ready for submission in May 2018.

**Ambulance Report:**

Jesse Connally stated that MS 49 is fixed and back in rotation. MS10 is still in need of repair on the gurney for that unit. Jesse Connally will get some more information on getting the repairs that are needed to get that gurney back to full service.

**Attorney Report:**

Attorney Peck discussed the cleaning contract and updating the ordinance books with current ordinances and resolutions.

Attorney Peck went over the information for the ordinance that pertains to the liquor establishment and dispensing areas, discussion was made and the council approved Jim to put it in an Ordinance. Attorney Peck will work with Clerk Schneider when she returns on the billing

Ordinance to make each billing ordinance similar and all tie together. They will also review the senior citizens rates and look into what is allowed by the state in this matter. Discussion was also held on the late payments, bills and etc.

**Old Business:**

None

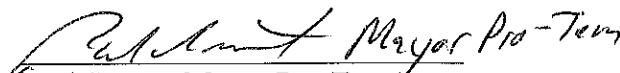
**New Business:**

Garbage Rates were discussed at the workshop with the closure planning in the near future. Raising rates will cover the cost of the closure and hauling garbage to other sources in the future for disposal. It was discussed that an increase of \$6.35 would be effective and will bring the residential rate to \$24.00 per month. This is a 36% increase and would like the rate to be a 6% increase across the board. Attorney Peck will present Ordinance for first reading at the next meeting. Councilman Smoot is in concern if we should have a workshop about what items will/will not be accepted at the landfill. A resolution can be made at a later time in regards to that.

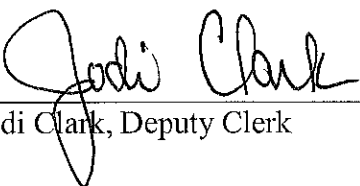
**Open Forum:**

Councilman Mathews would like to see a cost estimate to move Town Hall up to the Town Center. Council will meet up at MTC to look at building with a walk through Thursday at 7:00.

Meeting adjourned at 10:10pm.

  
Paul Smoot, Mayor Pro-Tem

ATTEST:

  
Jodi Clark, Deputy Clerk